

# **INTERLAKE SCHOOL DIVISION**

MINUTES OF THE BUDGET COMMITTEE OF THE WHOLE MEETINGS (IN-CAMERA) HELD ON FEBRUARY 5<sup>TH</sup>, 12<sup>TH</sup> AND MARCH 8<sup>TH</sup> 2018 IN THE BOARDROOM, 192 - 2<sup>ND</sup> AVENUE NORTH (PTH#67) STONEWALL, MANITOBA.

## **COMMITTEE MEMBERS ATTENDANCE:**

FRAN FREDERICKSON (FINANCE CHAIR)  
SANDRA WIEBE (ABSENT FEBRUARY 5<sup>TH</sup>)  
JOHN HUEGING (ABSENT FEBRUARY 5<sup>TH</sup>)  
DAVID HARCUS, (ABSENT MARCH 8<sup>TH</sup>)  
SHARON BAKER (ABSENT MARCH 8<sup>TH</sup>)  
ALAN CAMPBELL, DARCI LOEHMER, SALLY COOK, CINDY BRAD.

**SENIOR ADMINISTRATION PRESENT:** SUPERINTENDENT- ACTING  
SUPERINTENDENT MARGARET WARD, ACTING ASSISTANT SUPERINTENDENT, TYLER  
MORAN SECRETARY-TREASURER-AL LEIMAN.

## **FEBRUARY 5-2018 MEETING**

### **1) NEEDS LISTING FOR 2018-2019 BUDGET :**

AS A RESULT OF THE FUNDING ANNOUNCEMENT BEING DELAYED BY THE PROVINCE THE COMMITTEE WAS PRESENTED WITH A NEEDS LISTING FOR THE COMMITTEE'S CONSIDERATION WITH THE FOLLOWING ITEMS.

- STUDENT SERVICES PROFESSIONAL STAFF
- EXPAND PRESCHOOL PROGRAMING THROUGH THE DIVISION
- CURRICULUM PROFESSIONAL LEARNING PLAN
- TEACHING STAFF COLLABORATION TIME FOR K-8 TEACHERS
- INFORMATION AND COMMUNICATIONS TECHNOLOGY (ITC) HARDWARE REPLACEMENT PLAN
- TRANSPORTATION SCHOOL BUS REPLACEMENT PLAN
- TRANSPORTATION GPS AND SAFE-STOP APP
- MAINTENANCE SCIENCE LABS
- SAFETY CONTRACTING OF SERVICES

THE COMMITTEE WAS PROVIDED WITH A PLAN FOR EACH OF THE TOPICS AND THE POTENTIAL COSTS FOR IMPLEMENTATION.

## **FEBRUARY 12-2018 MEETING**

### **2) 2018-2019 FISCAL DRAFT BUDGET :**

THE COMMITTEE WAS PROVIDED WITH THE FOLLOWING INFORMATION REGARDING THE 2018-2019 DRAFT BUDGET. THE COMMITTEE BRIEFLY DISCUSSED EACH DOCUMENT AND REVIEWED THE FIRST DRAFT BUDGET INFORMATION THAT WAS PROVIDED.

#### **PROVINCIAL GOVERNMENT DOCUMENTATION:**

- SUMMARY OF THE 2018-2019 FISCAL DRAFT BUDGET.
- PUBLIC SCHOOLS FUNDING OVERALL ANNOUNCEMENT AND INFORMATION PERTAINING TO THE 2018-2019 FUNDING.
- NEWSPAPER ARTICLES REGARDING FUNDING.
- ASSESSMENT INCREASE AND COMPARISON FOR EACH OF THE TEN MUNICIPALITIES WITHIN THE INTERLAKE SCHOOL DIVISION BOUNDARIES.
- FUNDING DOCUMENT LISTING BASE/CATEGORICAL AND EQUALIZATION SUPPORT FOR THE 2017-2018 AND THE 2018-2019 ESTIMATES.

**BUDGET COMMITTEE OF THE WHOLE MEETING FEBRUARY 5<sup>ST</sup>, 12<sup>TH</sup>,  
MARCH 8<sup>TH</sup>-2018**

**INTERLAKE SCHOOL DIVISION DRAFT BUDGET DOCUMENTS:**

- SYNOPSIS OF THE 2018-2019 PROVINCIAL REVENUE AND ESTIMATED EXPENDITURES FOR THE FISCAL BUDGET
- ENROLMENT PROJECTIONS AND CLASS BREAKDOWN FOR THE INTERLAKE SCHOOL DIVISION ESTIMATED STUDENT ENROLMENT WILL INCREASE 15 STUDENTS FOR SEPTEMBER 2018
- STAFFING ALLOCATIONS AND PUPIL TEACHER RATIO ESTIMATIONS
- SUMMARY COMPARISONS FOR THE 2018-2019 BUDGET
- DRAFT BUDGET DOCUMENT DETAILS ON A PROGRAM BY PROGRAM BASIS
- DRAFT BUDGET SUMMARY IN OBJECT REPORT FORMAT

**DRAFT BUDGET ASSESSMENTS AND FUNDING HIGHLIGHTS:**

- CURRENT MILL NOW RAISES TO \$1,400,715.
- THE TAX INCENTIVE GRANT (TIG) HAS BEEN REDUCED BY 1/6 FOR THIS BUDGET AND WILL BE EVENTUALLY PHASED OUT.
- NEGATIVE 2 PERCENT IN FUNDING FOR THE INTERLAKE SCHOOL DIVISION FOR THE 2018-2019 FISCAL YEAR. THE DIVISION HAS NOT RECEIVED AN INCREASE IN FUNDING SINCE 2010. THIS WAS A DECREASE IN REVENUE OF \$362,757 FROM THE PRIOR FISCAL YEAR.
- THE PROVINCIAL GOVERNMENT HAS DIRECTED SCHOOL DIVISION TO “CAP” THE “SPECIAL REQUIREMENT” INCREASE TO 2%. THE “SPECIAL REQUIREMENT” DIFFERS FROM THE PROPERTY TAX AND IS BASED ON THE FISCAL YEAR 2018-2019. THE “SPECIAL LEVY” IS FOR THE CALENDAR YEAR AS ARE PROPERTY TAXES.

**PROPOSED BUDGETS ADJUSTMENTS/HIGHLIGHTS:**

- FINAL EXPENDITURES COSTS HAVE INCREASED IN THE 2018-2019 BUDGET .52%.
- SALARIES AND BENEFITS REPRESENT 84.38% OF THE TOTAL BUDGET.
- ESTIMATED CLASSROOM PUPIL TEACHER RATIO (P.T.R.) – FROM 18.23 TO 18.66. THE DIVISIONAL PROFESSIONAL P.T.R. WILL BE 11.88.
- REVENUE FOR SCHOOL BUSES WILL BE \$287,000.00 WHICH WILL BE BUDGETED FOR THE 2018-2019 FISCAL YEAR.

- 3) PUBLIC MEETING PRESENTATION:** THE COMMITTEE WAS INFORMED THAT THE PUBLIC BUDGET MEETING FORMAT AND STORY-BOARD PRESENTATION WAS MADE ON THURSDAY FEBRUARY 22, 2018 AT ÉCOLE STONEWALL CENTENNIAL SCHOOL LIBRARY.

**BUDGET COMMITTEE OF THE WHOLE MEETING FEBRUARY 5<sup>ST</sup>, 12<sup>TH</sup>,  
MARCH 8<sup>TH</sup>-2018**

**MARCH 8<sup>TH</sup>-2018 MEETING**

ON MARCH 5<sup>TH</sup>, 2018 THE DISCUSSED FEEDBACK FROM THE PUBLIC BUDGET PRESENTATION ON FEBRUARY 22<sup>NE</sup>-2018.

THE DRAFT BUDGET WITH RECOMMENDATIONS FOR THE MARCH 12<sup>TH</sup>, 2018 REGULAR BOARD MEETING WILL BE AS FOLLOWS:

**PROPOSED MOTION:**

THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE APPROVAL TO THE 2018 SPECIAL LEVY IN THE AMOUNT OF \$ 20,114,261 LESS THE TAX INCENTIVE GRANT OF \$1,081,667 FOR A TOTAL NET SPECIAL LEVY OF \$19,032,594. THE MILL RATE FOR 2018 WILL BE 13.588 MILLS.

**PROPOSED MOTION:**

THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE APPROVAL TO THE 2018-2019 FISCAL YEAR BUDGET IN THE AMOUNT OF \$38,300,000.

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COMMITTEE CHAIRPERSON

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SECRETARY-TREASURER