

INTERLAKE SCHOOL DIVISION

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JUNE 15-2015 IN THE BOARDROOM, 192 - 2ND AVENUE NORTH (PTH #67), STONEWALL, MB.

COMMITTEE MEMBERS PRESENT:

DAVID HARCUS (CHAIRPERSON), FRAN FREDERICKSON, JOHN HUEGING.

OTHER MEMBERS PRESENT:

ALAN CAMPBELL.

COMMITTEE MEMBERS ABSENT:

SALLY COOK.

SENIOR ADMINISTRATION PRESENT:

SUPERINTENDENT – CHRISTINE PENNER
ASSISTANT SUPERINTENDENT – WAYNE DAVIES
SECRETARY TREASURER – AL LEIMAN

THE MEETING COMMENCED AT 5:30 P.M.

ITEMS DISCUSSED

- 1) **REVIEW OF 2014-2015 FINANCIAL OPERATIONS:**
THE COMMITTEE WAS PROVIDED WITH TWO FINANCIAL SUMMARY REPORTS FOR THE CURRENT FISCAL PERIOD 2014-2015 TO THE END OF MAY 2015. THE COMMITTEE REVIEWED THE SUMMARY DOCUMENTS AND A VERBAL REPORT OF LINE ITEMS THAT WILL BE OVER BUDGET FOR THE CURRENT YEAR.
- 2) **REVIEW OF 2014-2015 MONTHLY OPERATIONS:**
THE COMMITTEE REVIEWED THE 2014-2015 FINANCIAL REPORTS BY OBJECT ON A MONTHLY BASIS COMPARISON TO THE END OF MAY 2015.
- 3) **WOODLANDS FURNISHINGS RFP:** THE COMMITTEE WAS PROVIDED WITH THE FINAL PROPOSALS PRICES RECEIVED FOR THE WOODLANDS FURNISHINGS. THE RECOMMENDED PROPOSALS THAT WILL BE SUBMITTED TO THE BOARD OF TRUSTEES AT THE NEXT REGULAR BOARD MEETING WILL BE AS FOLLOWS:

PROPOSAL #1

THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE APPROVAL TO THE REQUEST FOR PROPOSAL SUBMITTED FOR FURNISHINGS FOR THE NEW WOODLANDS SCHOOL TO ACCENT FURNISHINGS AS PER THE LIST PROVIDED IN THE AMOUNT OF \$121,425.00 PLUS THE APPLICABLE TAXES.

PROPOSAL #2

THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE APPROVAL TO THE REQUEST FOR PROPOSAL SUBMITTED FOR FURNISHINGS FOR THE NEW WOODLANDS SCHOOL TO SUPREME FURNISHINGS AS PER THE LIST PROVIDED IN THE AMOUNT OF \$23,318.25 PLUS THE APPLICABLE TAXES.

PROPOSAL #3 THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES GIVE APPROVAL TO THE REQUEST FOR PROPOSAL SUBMITTED FOR THE LIBRARY SHELVING PORTION OF THE FURNISHINGS FOR THE NEW WOODLANDS SCHOOL TO ACCENT FURNISHINGS AS PER THE LIST PROVIDED IN THE AMOUNT OF \$40,785.00 PLUS THE APPLICABLE TAXES.

4) **SPACE REQUIREMENTS AND FUTURE BUILDING NEEDS**

THE COMMITTEE HAD A CONVERSATION REGARDING COST PROJECTIONS AND FUTURE OFFICE SPACE AND MEETING NEEDS FOR THE INTERLAKE SCHOOL DIVISION. THE COMMITTEE INDICATED THAT THEY WILL ALSO HAVE A BRIEF CONVERSATION WITH THE ENTIRE BOARD AT THE NEXT REGULAR MEETING DURING THE IN-CAMERA SESSION.

THE MEETING ADJOURNED AT 7:50 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER