

INTERLAKE SCHOOL DIVISION

MINUTES OF THE FINANCE COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JUNE 15-2009 IN THE BOARDROOM, 192 - 2ND AVENUE NORTH (PTH #67), STONEWALL, MB.

COMMITTEE MEMBERS PRESENT:

DAVID HARCUS (CHAIRPERSON), SALLY COOK, TODD DEW, MARK GRINDEY. FRAN FREDERICKSON (GUEST)

SENIOR ADMINISTRATION PRESENT:

SUPERINTENDENT – DARLENE DUFILY
SECRETARY TREASURER – AL LEIMAN

THE MEETING COMMENCED AT 5:40 P.M.

ITEMS DISCUSSED

1) COMPUTER ROLLOVER PLANS:

MR. JIM SAJ PROGRAM SUPPORT FOR TECHNOLOGY WAS PRESENT FOR THE COMMITTEE MEETING TO DISCUSS COMPUTER HARDWARE ROLLOVER PLANS FOR THE INTERLAKE SCHOOL DIVISION. MR. SAJ WILL PROVIDE THE COMMITTEE WITH A HARD COPY OF THESE PLANS ONCE THEY HAVE BEEN REVISED. THE COMMITTEE DISCUSSED THE NEED FOR INSERTING ADDITIONAL COMPUTER BUDGET MONEY FOR SCHOOL ADMINISTRATION, SCHOOL SECRETARIES, TRUSTEE LAPTOPS AND TEACHER RESOURCE/GUIDANCE COMPUTERS INTO THE DIVISIONAL ROLLOVER PLAN.

THE COMMITTEE INDICATED THAT THEY WOULD GIVE CONSIDERATION TO INSERTING AN ADDITIONAL \$15,000 INTO THE 2010/2011 BUDGET AND THEN ON A REGULAR BASIS IN FUTURE BUDGETS TO COVER THESE COSTS.

2) REVIEW OF 2008-2009 OPERATIONS:

THE COMMITTEE REVIEWED THE 2008-2009 FINANCIAL REPORTS AS OF MAY 31-2009.

3) SCI GYM EXPANSION EXPENDITURES:

THE COMMITTEE WAS PROVIDED WITH INFORMATION RECEIVED FROM THE CONSULTANT REGARDING THE DIVISION'S PORTION OF THE SCI GYM EXPANSION PROJECT.

THE RESPONSIBILITY FOR THE INTERLAKE SCHOOL DIVISION IS AS FOLLOWS:

- FLOORING 2/3'S PORTION (INCLUDING CONCRETE TOPPING)
- WALL FINISHES
- CEILING FINISHES
- DOORS, FRAMES AND WINDOWS
- ONE GYMNASIUM CURTAIN
- GYMNASIUM BASKETBALL BACKSTOPS SUPPLY
- GYMNASIUM BASKETBALL BACKSTOPS INSTALLATION
- GYMNASIUM EQUIPMENT
- GYMNASIUM GAME POST SOCKETS

THE ABOVE COSTS WILL BE \$167,850
COSTS FOR BLEACHERS \$36,000 (ESTIMATED)
COSTS FOR GYM ROOM EQUIPMENT \$50,000
ADDITIONAL CONSULTANT FEES \$2,000
(IN ADDITION, SOUND SYSTEM COSTS WHICH IS UNKNOWN AT THIS TIME)

AFTER THE DISCUSSIONS, IT WAS THE CONSENSUS THAT THE ABOVE COSTS WILL BE FINANCED AS FOLLOWS:

AMOUNT IN CURRENT CAPITAL RESERVE \$75,000.
ADDITIONAL AMOUNT FROM RESERVE NEEDED \$75,000.
AMOUNT FROM STONEWALL COLLEGIATE \$50,000
REMAINDER TO COME FROM 2009-2010 CAPITAL "D" BUDGET FOR SCI \$75,000

FINANCE COMMITTEE MINUTES JUNE 15, 2009

RECOMMENDATION:

THAT THE INTERLAKE SCHOOL DIVISION TRANSFER \$75,000 TO A CAPITAL RESERVE ACCOUNT AS OF JUNE 22-2009 TO COVER CAPITAL COSTS FOR THE STONEWALL COLLEGIATE GYMNASIUM ADDITION/RENOVATIONS PROJECT.

4) **SURPLUS PROJECTIONS:**

THE COMMITTEE BRIEFLY DISCUSSED THE CURRENT SURPLUS POSITION AS OF JUNE 30-2009.

- 5) **SCHOOL BUDGET AND CATEGORICAL GRANTS.** THE COMMITTEE BRIEFLY DISCUSSED SCHOOLS THAT HAVE BEEN AWARDED CATEGORICAL GRANTS HAVE DIFFICULTY SPENDING THE MONIES BECAUSE THE MONIES ARE TOO SMALL TO HAVE WORTHWHILE PROJECTS. IT WAS SUGGESTED THAT THESE GRANTS BE COMBINED AND HAVE GRANTS AVAILABLE TO SCHOOLS ONCE EVERY TWO/THREE YEARS ON A ROTATIONAL BASIS. THE FINANCE DEPARTMENT WILL PRESENT A PLAN FOR THE NEXT COMMITTEE MEETING.

6) **2009 PROPERTY ASSESSMENT.**

THE COMMITTEE BRIEFLY DISCUSSED CHANGES TO PROPERTY ASSESSMENT FOR 2009 AND HOW THIS MIGHT AFFECT THE BUDGET FOR THE 2010-2011 YEAR.

7) **ARGUS ARTICLE**

THE COMMITTEE DISCUSSED THE ARTICLE THAT WAS IN THE RECENT STONEWALL ARGUS THAT INDICATED, "COUNCIL ALLOWS PRAYER HOUSE" TO BE EXEMPT FROM PROPERTY TAXES AND THAT THE ORGANIZATION WILL PROVIDE A DONATION TO THE TOWN OF STONEWALL IN LIEU OF TAXES.

8) **RFP PRACTICE:**

THE SENIOR ADMINISTRATION ASKED FOR CLARIFICATION OF THE COMMITTEE REGARDING THE PRACTICE THAT IS TO BE FOLLOWED FOR REQUESTS FOR PROPOSALS.

THE MEETING ADJOURNED AT 7:55 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER