

# INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JUNE 12<sup>TH</sup>, 2017 IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## **TRUSTEES PRESENT:**

BOARD CHAIRPERSON ALAN CAMPBELL, SALLY COOK, SHARON BAKER, CINDY BRAD, FRAN FREDERICKSON, JOHN HUEGING, SANDRA WIEBE.

## **TRUSTEES ABSENT:**

DARCI LOEHMER, DAVID HARCUS.

## **SENIOR ADMINISTRATION PRESENT:**

SUPERINTENDENT, CHRISTINE PENNER,  
ASSISTANT SUPERINTENDENT, MARGARET WARD,  
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

## **APPROVAL OF THE AGENDA:**

### **MOTION #157/06/2017:**

MOVED BY COOK, SECONDED BY BRAD, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JUNE 12, 2017, AS AMENDED.

CARRIED

## **APPROVAL OF THE MINUTES:**

### **MOTION #158/06/2017:**

MOVED BY FREDERICKSON, SECONDED BY WIEBE, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, MAY 23, 2017 AS CIRCULATED.

CARRIED

## **PRESENTATIONS:**

AT 7:05 P.M. FOUR STUDENTS FROM NEW HAVEN COLONY MADE A PRESENTATION REGARDING THE GUITAR HERO'S PROGRAM AT NEW HAVEN COLONY SCHOOL.

## **BOARD CORRESPONDENCE:**

### **MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:**

- BILL 28: UPDATE ON STATUS
- CANADIAN SCHOOL BOARDS ASSOCIATION-MAY 2017 UPDATE
- CONVENTION 2018 PLANNING COMMITTEE REQUEST TO GATHER FEEDBACK

## **COMMITTEE REPORTS:**

### **POLICY COMMITTEE:**

#### **MOTION #159/06/2017:**

MOVED BY COOK, SECONDED BY WIEBE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE POLICY D-5 ASSESSMENT BELIEFS AND PRACTICES, REFERENCE D-5 (R1) ASSESSMENT GUIDELINES, REFERENCE D-5 (R2) ACADEMIC GUIDELINES, REFERENCE D-5 (R3) REPORTING GUIDELINES, AS PRESENTED.

CARRIED

#### **MOTION #160/06/2017:**

MOVED BY COOK, SECONDED BY BAKER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE POLICY B-16 COMMUNITY USE OF SCHOOLS AND B-16 (F1) APPLICATION FOR USE OF SCHOOL FACILITIES, AS PRESENTED.

CARRIED

**POLICY COMMITTEE CONTINUED:**

**MOTION #161/06/2017:**

MOVED BY COOK, SECONDED BY HUEGING, THAT THE INTERLAKE SCHOOL DIVISION RECEIVE AND FILE THE POLICY MINUTES FROM THE COMMITTEE MEETING HELD ON MAY 29<sup>TH</sup>, -2017 AS INFORMATION.

CARRIED

**DEPARTMENT REPORTS:**

**STUDENT SERVICES ADMINISTRATOR'S REPORT:**

MICHELLE PROCTER, STUDENT SERVICES ADMINISTRATOR, PROVIDED THE BOARD WITH A DETAILED PRESENTATION REGARDING THE ACTIVITIES THAT OCCURRED IN HER DEPARTMENT FOR THE 2016-2017 SCHOOL YEAR.

KAREN KLASSEN, BEHAVIOR LEAD TEACHER, DID A PRESENTATION TO THE BOARD OF TRUSTEES ON THE FIRST YEAR AS THE NEW BEHAVIOR LEAD SPECIALIST FOR THE DIVISION.

**SENIOR ADMINISTRATION REPORTS:**

**SUPERINTENDENT'S DEPARTMENT REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH A STAFF LISTING OF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF JUNE 12<sup>TH</sup>, 2017.

THE BOARD OF TRUSTEES WAS PROVIDED WITH RESTITUTION DATA FOR A TWO YEAR COMPARISON IN THE INTERLAKE SCHOOL DIVISION.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE 2015-2017 ADMIN INTERN PROGRAM HAS NOW BEEN COMPLETED. THE SUCCESSFUL COHORTS WERE:

SARAH HADFIELD – BRANT ARGYLE SCHOOL  
HELEN LADYKA – MALLARD SCHOOL  
ASHLEY KUTCHER – OMEGA SCHOOL  
HEATHER SANCHE – ÉCOLE BOBBY BEND SCHOOL  
HEIDI REEB – TEULON ELEMENTARY SCHOOL  
REBECCA GOOD – WOODLANDS SCHOOL

THE BOARD OF TRUSTEES WAS PROVIDED WITH INFORMATION REGARDING THE 2017-2018 PROFESSIONAL DEVELOPMENT PLAN FOR THE INTERLAKE SCHOOL DIVISION.

THE BOARD OF TRUSTEES WAS INFORMED THAT ON JUNE 6<sup>TH</sup>, 2017 AN ADMINISTRATIVE PORTFOLIO MEETING WAS HELD WITH FIVE ADMINISTRATORS WITH THE INTERLAKE SCHOOL DIVISION. THE ADMINISTRATORS SHARED THEIR WORK THAT THEY DID IN THEIR SCHOOLS AND THE PROFESSIONAL DEVELOPMENT THAT THEY PARTICIPATED IN DURING THE CURRENT YEAR.

THE BOARD OF TRUSTEES WAS INFORMED OF THE JOINT ADVISORY GROUP (JAG) MEETING THAT WAS HELD BETWEEN THE INTERLAKE SCHOOL DIVISION AND THE INTERLAKE TEACHERS ASSOCIATION (ITA).

THE BOARD WAS INFORMED THAT ON JUNE 7<sup>TH</sup>, 2017 THE EMPLOYEE APPRECIATION BARBEQUE TOOK PLACE AT THE TMT FACILITY. APPROXIMATELY 120 EMPLOYEES ENJOYED THE EVENT.

THE BOARD OF TRUSTEES WAS INFORMED THAT EVERGREEN SCHOOL DIVISION CURRENTLY HAS A STUDENT ATTENDING ALL BOARD MEETINGS. THIS PRACTICE IS AN EXTENSION OF THE DIVISIONAL STUDENT COUNCIL, WHICH DEVELOPED OUT OF SOME SIGNIFICANT WORK UNDERTAKEN ABOUT TEN YEARS AGO IN THE AREA OF STUDENT VOICE.

THE BOARD OF TRUSTEES WAS PROVIDED WITH INFORMATION REGARDING ACKNOWLEDGING TREATY 1 TERRITORY AT MEETINGS.

**SUPERINTENDENT'S DEPARTMENT REPORT CONTINUED:**

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT/HIGH RISK TRIPS THAT HAVE BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

- WOODLANDS SCHOOL TOOK 19 STUDENTS TO GIMLI, MANITOBA TO BOARD THE NAMAQ, A WATER RESEARCH VESSEL ON MAY 24<sup>TH</sup>, 2017.
- BRANT-ARGYLE SCHOOL TOOK 17 STUDENTS ON AN OVERNIGHT CAMPING TRIP TO GROSSE ISLE ON JUNE 2<sup>ND</sup> TO 3<sup>RD</sup>, 2017.
- STONEWALL COLLEGIATE TOOK 15 STUDENTS TO ALTONA, MB TO PARTICIPATE IN THE BASEBALL PROVINCIALS JUNE 1<sup>ST</sup> TO 3<sup>RD</sup>, 2017.
- BRANT ARGYLE SCHOOL WILL BE TAKING 19 STUDENTS ON AN OVERNIGHT CAMPING TRIP IN ARGYLE ON JUNE 9<sup>TH</sup>, 2017.
- STONY MOUNTAIN SCHOOL WILL BE TAKING 45 GRADE 7/8 STUDENTS TO FUN MOUNTAIN WATER PARK ON JUNE 23<sup>RD</sup>, 2017.
- STONY MOUNTAIN SCHOOL WILL BE TAKING 180 GRADE K-6 STUDENTS TO CAMP MANITOU ON JUNE 28<sup>TH</sup>, 2017. STUDENTS WILL BE PARTICIPATING IN SWIMMING, ZIP LINING, AND ROCK CLIMBING.

**MOTION #162/06/2017:**

MOVED BY BRAD, SECONDED BY FREDERICKSON, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE THE LEAVE FOR OTHER PURPOSES AS REQUESTED BY KATHERINE FERNANDO TO BE TAKEN JUNE 16<sup>TH</sup> TO 29<sup>TH</sup>, 2017, AS PER ARTICLE 17.11 OF THE CURRENT ISD/ITA COLLECTIVE AGREEMENT. THIS LEAVE IS APPROVED PROVIDED THERE IS NO COST TO THE BOARD.

CARRIED

**MOTION #163/06/2017:**

MOVED BY BRAD, SECONDED BY FREDERICKSON, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE REQUEST MADE BY WOODLANDS CHILDCARE FOR THE USE OF SPACE AT WOODLANDS SCHOOL TO EXPAND THEIR CURRENT BEFORE AND AFTER SCHOOL PROGRAM TO INCLUDE FULL DAYS DURING SUMMER HOLIDAYS INCLUDING JULY AND AUGUST.

ACTION REQUIRED:

ON SCHOOL CLOSURE DAYS THE WOODLANDS CHILDCARE WILL BE CLOSED AS WELL

CARRIED

**MOTION #164/06/2017:**

MOVED BY COOK, SECONDED BY BRAD, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES SUSPEND EMPLOYEE #5236 FOR THREE DAYS.

CARRIED

**SECRETARY TREASURER'S REPORT:**

THE BOARD OF TRUSTEES WAS PROVIDED WITH ENROLMENT LISTING FOR THE MONTH OF MAY 2017 ON A SCHOOL BY SCHOOL BASIS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH FINANCIAL REPORTS TO THE END OF MAY 2017 FOR THE CURRENT 2016-2017 FISCAL YEAR.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A COPY RECEIVED FROM THE PUBLIC SCHOOLS FINANCE BOARD THAT WAS RECEIVED REGARDING THE PROPOSED AMENDMENTS TO SOUTH INTERLAKE PLANNING DISTRICT DEVELOPMENT PLAN.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED FOR THE MONTH OF MAY 2017.

**MOTION #165/06/2017:**

MOVED BY HUEGING, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS.130802 NOS. 131027 AND DIRECT DEPOSIT VOUCHERS, AP 809456 TO AP 809724 IN THE AMOUNT OF \$1,769,165.67 AND NET PAYROLL IN THE AMOUNT OF \$1,497,184.78 FOR A GRAND TOTAL \$3,266,350.45 FOR THE MONTH OF MAY 2017.

CARRIED

**BY-LAW 2-2017:**

**MOTION #166/06/2017:**

MOVED BY HUEGING, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE SECOND READING TO BY-LAW 2-2017 FOR THE PURPOSE OF BORROWING THE SUM OF \$857,400 AND TO ISSUE A PROMISSORY NOTE FOR THE FOLLOWING CAPITAL PROJECTS.

IN WOO MA 2010	WOODLANDS NEW SCHOOL	\$ 15,200
IN TEU RO 2015	TEULON ELEMENTARY ROOF REPLACEMENT	\$475,300
IN STO RO 2015	STONEWALL CENTENNIAL ROOF REPLACEMENT PH 2	\$366,900

TOTAL AMOUNT OF PROMISSORY NOTE: \$857,400.00

CARRIED

**MOTION #167/06/2017:**

MOVED BY HUEGING, SECONDED BY FREDERICKSON, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE THIRD AND FINAL READING TO BY-LAW 2-2017 FOR THE PURPOSE OF BORROWING THE SUM OF \$857,400 AND TO ISSUE A PROMISSORY NOTE FOR THE FOLLOWING CAPITAL PROJECTS.

IN WOO MA 2010	WOODLANDS NEW SCHOOL	\$ 15,200
IN TEU RO 2015	TEULON ELEMENTARY ROOF REPLACEMENT	\$475,300
IN STO RO 2015	STONEWALL CENTENNIAL ROOF REPLACEMENT PH 2	\$366,900

TOTAL AMOUNT OF PROMISSORY NOTE: \$857,400.00

CARRIED

**BY-LAW 1-2017:**

**MOTION #168/06/2017:**

MOVED BY HUEGING, SECONDED BY COOK, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE SECOND READING TO BY-LAW 1-2017, WHICH IS AN OPERATING ACCOUNT BORROWING BY-LAW TO MEET CURRENT EXPENDITURES FOR THE 2017-2018 FISCAL YEAR.

CARRIED

**MOTION #169/06/2017:**

MOVED BY HUEGING, SECONDED BY COOK, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE THIRD AND FINAL READING TO BY-LAW 1-2017, WHICH IS AN OPERATING ACCOUNT BORROWING BY-LAW TO MEET CURRENT EXPENDITURES FOR THE 2017-2018 FISCAL YEAR.

CARRIED

**IN-CAMERA:**

**MOTION #170/06/2017:**

MOVED BY COOK, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GO INTO CAMERA INTO A MEETING OF THE COMMITTEE OF THE WHOLE AND UPON COMPLETION OF DISCUSSIONS THAT WE RESUME REGULAR SITTING OF THE BOARD.

CARRIED

**ADJOURNMENT:**

**MOTION #171/06/2017:**

MOVED BY COOK, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 10:00 P.M.

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BOARD CHAIRPERSON

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SECRETARY-TREASURER