

# INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, JUNE 28<sup>TH</sup>, 2016 IN THE BOARDROOM, 192-2<sup>ND</sup> AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

## TRUSTEES PRESENT:

BOARD CHAIRPERSON ALAN CAMPBELL, SALLY COOK, SHARON BAKER, CINDY BRAD, FRAN FREDERICKSON, JOHN HUEGING, DARCI LOEHMER.

## TRUSTEES ABSENT:

DAVID HARCUS, SANDRA WIEBE.

## SENIOR ADMINISTRATION PRESENT:

SUPERINTENDENT, CHRISTINE PENNER,  
ASSISTANT SUPERINTENDENT, MARGARET WARD,  
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

## APPROVAL OF THE AGENDA:

### MOTION #186/06/2016:

MOVED BY COOK, SECONDED BY BRAD, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, JUNE 28<sup>TH</sup>, 2016, AS DISTRIBUTED.

CARRIED

## APPROVAL OF THE MINUTES:

### MOTION #187/06/2016:

MOVED BY BAKER, SECONDED BY FREDRICKSON, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JUNE 13<sup>TH</sup>, 2016 AS CIRCULATED.

CARRIED

## PRESENTATIONS:

THE BOARD OF TRUSTEES MADE A PRESENTATION TO THE THREE GENERAL PROFICIENCY WINNERS FROM EACH OF OUR HIGH SCHOOLS:

- ERIN STEWART, STONEWALL COLLEGIATE INSTITUTE
- SARAH HOLTMANN, WARREN COLLEGIATE INSTITUTE
- EVERETT MORIN, TEULON COLLEGIATE INSTITUTE

THE BOARD OF TRUSTEES ALSO MADE A PRESENTATION TO BRENDA MARGETTS FOR RECEIVING THE PRIME MINISTER'S AWARD FOR TEACHING EXCELLENCE.

## DELEGATIONS:

AT 7:10 P.M., THREE STUDENTS FROM TEULON COLLEGIATE INSTITUTE MADE A PRESENTATION TO THE BOARD OF TRUSTEES REGARDING THEIR HUMANITARIAN TRIP TO THE DOMINICAN REPUBLIC. THEY SHARED THEIR EXPERIENCES AND WORK DONE WELL ON THEIR TRIP TO THE DOMINICAN.

## BUSINESS ARISING FROM PREVIOUS MINUTES:

### MOTION #188/06/2016:

MOVED BY BAKER, SECONDED BY HUEGING, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE RECONSIDERATION TO MOTION #175/06/2016 IN LIGHT OF THE NEW INFORMATION THAT WAS NOT AVAILABLE AT THE JUNE 13<sup>TH</sup>, 2016 REGULAR BOARD MEETING, AND TO BE DISCUSSED AT THIS TIME.

### ACTION REQUIRED:

THAT MOTION #175/06/2016 BE ALSO EXPUNGED FROM THE JUNE 13<sup>TH</sup>, 2016 RECORD.

CARRIED

BUSINESS ARISING FROM PREVIOUS MINUTES CONTINUED:

MOTION #189/06/2016:

MOVED BY HUEGING, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE IN PRINCIPLE, PROVIDED ALL CONDITIONS OUTLINED IN POLICY C-3 APPROVED TRIPS ARE MET, THE INTERNATIONAL STUDY TOUR REQUEST MADE BY THE STONEWALL COLLEGIATE TRAVEL GROUP TO TAKE A GROUP OF STUDENTS TO GUATEMALA, HONDURAS, AND BELIZE FOR A PERIOD OF APPROXIMATELY 16 DAYS DURING SPRING BREAK 2018.

DEFEATED

BOARD CORRESPONDENCE:

MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:

- RELEASE OF WORLD REFUGEE DAY AND NATIONAL ABORIGINAL DAY 2016 POSTERS
- COLLECTIVE BARGAINING UPDATE AS OF JUNE 16<sup>TH</sup>, 2016

COMMITTEE REPORTS:

POLICY COMMITTEE:

MOTION #190/06/2016:

MOVED BY COOK, SECONDED BY FREDERICKSON, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE POLICY B-3 (R1) PERFORMANCE MANAGEMENT AS AMENDED.

CARRIED

MOTION #191/06/2016:

MOVED BY COOK, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE POLICY D-9 BUS RIDERSHIP AS PRESENTED.

CARRIED

MOTION #192/06/2016:

MOVED BY COOK, SECONDED BY BAKER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE THE AMENDMENTS MADE TO THE IT MANAGER JOB DESCRIPTION AS PRESENTED.

CARRIED

MOTION #193/06/2016:

MOVED BY COOK, SECONDED BY HUEGING, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE POLICY C-3 APPROVED TRIPS AS PRESENTED.

CARRIED

MOTION #194/06/2016:

MOVED BY COOK, SECONDED BY BAKER, THAT THE INTERLAKE SCHOOL DIVISION RECEIVE AND FILE THE POLICY MINUTES FROM THE COMMITTEE MEETING HELD ON JUNE 23<sup>RD</sup>, 2016 AS INFORMATION.

CARRIED

PUBLIC RELATIONS COMMITTEE:

MOTION #195/06/2016:

MOVED BY LOEHMER, SECONDED BY BRAD, THAT THE INTERLAKE SCHOOL DIVISION RECEIVE AND FILE THE PUBLIC RELATIONS COMMITTEE MINUTES FROM THE COMMITTEE MEETING HELD ON JUNE 14<sup>TH</sup>, 2016 AS INFORMATION.

CARRIED

PROGRAM SUPPORT REPORT:

THE THREE LEAD TEACHERS OF THE INTERLAKE SCHOOL DIVISION MADE A PRESENTATION TO THE BOARD OF TRUSTEES REGARDING THEIR SUCCESSES THAT THEY EACH ENCOUNTERED DURING THE 2015-2016 SCHOOL YEAR.

THE LEAD TEACHERS MAKING A PRESENTATION WERE:

- INSTRUCTIONAL LEAD TEACHER JANICE MULLIN,
- INSTRUCTIONAL LEAD TEACHER KRISTIN SMITH
- FRENCH LEAD TEACHER SASCHA EPP.

SENIOR ADMINISTRATION REPORTS:

ASSISTANT SUPERINTENDENT'S REPORT:

THE BOARD OF TRUSTEES WAS INFORMED THAT STONY MOUNTAIN ELEMENTARY SCHOOL CELEBRATED EARTH 7 ON JUNE 14<sup>TH</sup>, 2016. THE PROGRAM WAS FILLED WITH REMEMBRANCES FROM MANY VOLUNTEERS WHO CONTRIBUTED TO THE 7000 PROJECTS OVER THE YEARS. THE STONY MOUNTAIN 'EARTHLINGS' ARE ALREADY ON THEIR WAY TOWARDS 8000 PROJECTS AND EARTH 8 STATUS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A COPY OF THE JUNE 23<sup>RD</sup> EDITION OF THE ISD CONNECTIONS THAT WAS INCLUDED IN THE LOCAL PAPER. THE EDITION FOCUSED ON NEW DIVISIONAL INITIATIVES UNDERTAKEN THIS YEAR, INCLUDING RESTITUTION, LITERACY WITH THE INSTRUCTIONAL LEAD TEACHERS, CAREER DEVELOPMENT, ABORIGINAL ACADEMIC ACHIEVEMENT (AAA) AND BUDGET HIGHLIGHTS.

THE BOARD OF TRUSTEES WAS INFORMED THAT TYLER MORAN, WHO WILL BE PROGRAM SUPPORT- CURRICULUM COORDINATOR, WILL BEGIN IN SEPTEMBER 2016. HE SPENT SOME TIME IN THE INTERLAKE SCHOOL DIVISION BECOMING FAMILIAR WITH THE DIVISION AND THE DIVISION'S 2014-2018 STRATEGIC PLAN.

SUPERINTENDENT'S REPORT:

THE BOARD OF TRUSTEES WAS PROVIDED WITH A STAFF LISTING OF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF JUNE 28<sup>TH</sup>, 2016.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE GRADUATIONS AT STONEWALL, TEULON AND WARREN COLLEGIATES. THE GENERAL PROFICIENCY PLAQUES WERE PRESENTED AT THE GRADUATION CEREMONIES. IN ADDITION THE DIVISION HAD GRADUATION CEREMONIES AT ROCK LAKE COLONY (1), CONCORD COLONY (4), LIGHTLY COLONY (3) AND PRAIRIE BLOSSOM COLONY (1) SCHOOLS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A FINAL STAFFING LISTING THAT HAS NOW BEEN COMPLETED FOR THE 2016-2017 SCHOOL YEAR.

MICHELLE PROCTER, STUDENT SERVICES ADMINISTRATOR, HAD THE RESPONSIBILITY OF DOING THE EDUCATION ASSISTANT STAFFING FOR THE 2016-2017 SCHOOL YEAR.

THE BOARD OF TRUSTEES WAS INFORMED THAT SOME OF THE ADMINISTRATION ORIENTATION HAS BEEN DONE PRIOR TO THE END OF THE SCHOOL YEAR WITH CHRISTIE CROW AND TYLER MORAN.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT/HIGH RISK TRIPS THAT HAVE BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

- STONEWALL COLLEGIATE TOOK 31 STUDENTS TO THE TRACK AND FIELD PROVINCIALS ON JUNE 9<sup>TH</sup> TO 11<sup>TH</sup>, 2016 IN BRANDON, MANITOBA.
- WARREN ELEMENTARY TOOK FIVE GRADE 6 STUDENTS TO PARTICIPATE IN A SMALL AIRCRAFT FLIGHT ON JUNE 18<sup>TH</sup>, 2016.
- GROSSE ISLE SCHOOL TOOK 17 GRADE 5 & 6 STUDENTS TO SEVEN OAKS POOL ON JUNE 28<sup>TH</sup> AND 16 GRADE 7 & 8 STUDENTS TO SKY ZONE TRAMPOLINE PARK ON JUNE 22<sup>ND</sup>, 2016.
- WOODLANDS SCHOOL TOOK 30 GRADE 7 & 8 STUDENTS TO KINSMEN LAKE IN STONEWALL ON JUNE 20<sup>TH</sup>, 2016 AND TO SPLASH ISLAND IN PORTAGE LA PRAIRIE ON JUNE 23<sup>RD</sup>, 2016.
- WOODLANDS SCHOOL TOOK 37 GRADE 4-6 STUDENTS TO KINSMEN LAKE IN STONEWALL ON JUNE 27<sup>TH</sup>, 2016.

MOTION #196/06/2016:

MOVED BY COOK, SECONDED BY LOEHMER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION RELEASE CORY DEMARCHUK FROM HIS TEACHING CONTRACT EFFECTIVE JUNE 30<sup>TH</sup>, 2016.

CARRIED

SUPERINTENDENT'S REPORT CONTINUED:

MOTION #197/06/2016:

MOVED BY BRAD, SECONDED BY FREDERICKSON, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE REQUEST FROM THE WOODLANDS CHILDCARE INC. TO UTILIZE SPACE AT WOODLANDS SCHOOL TO OPERATE A BEFORE AND AFTER SCHOOL PROGRAM WITH THE FOLLOWING CONDITIONS: A \$100.00 PER MONTH FEE WILL BE CHARGED FOR EACH MONTH OF USE, REAPPLICATION MUST BE MADE ANNUALLY BY MAY, AND THERE IS NO COST TO THE INTERLAKE SCHOOL DIVISION.

CARRIED

SECRETARY-TREASURER'S REPORT:

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF ALL THE SCHOOL AUDITS THAT HAVE BEEN COMPLETED AS OF MARCH 31<sup>ST</sup>, 2016.

ADJOURNMENT:

MOTION #198/06/2016:

MOVED BY COOK, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 8:30 P.M.

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**BOARD CHAIRPERSON**

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**SECRETARY-TREASURER**