

INTERLAKE SCHOOL DIVISION

MINUTES OF THE MAINTENANCE COMMITTEE MEETING OF THE BOARD OF THE INTERLAKE SCHOOL DIVISION THAT WAS HELD ON MONDAY, SEPTEMBER 21ST, 2009 AT THE TRANSPORTATION AND MAINTENANCE FACILITY, STONEWALL, MANITOBA.

TRUSTEES PRESENT:

TODD DEW (CHAIR), SHARON BAKER, MARK GRINDEY, DAVE HARCUS

ADMINISTRATION PRESENT:

MAINTENANCE SUPERVISOR – PATRICK LENNOX

GUEST:

FRAN FREDERICKSON

THE MEETING COMMENCED AT 5:30 P.M.

1. REQUEST FOR PROPOSALS -

THE COMMITTEE DISCUSSED GUIDELINES TO BE USED FOR REQUEST FOR PROPOSALS.

RECOMMENDATIONS:

- THAT ALL REQUESTS FOR PROPOSALS BE ADVERTISED IN THE SAME THREE YEAR ROTATION AND THAT WITHIN THIS ROTATION RFP'S WOULD BE DIVIDED INTO ONE OF TWO ADVERTISING PERIODS (SPRING/FALL).
- THAT, IF NEEDED, EXTRA CLERICAL HELP BE MADE AVAILABLE DURING THE PROCESSING OF RFP'S.
- THAT WE INCLUDE A YEARLY REQUEST FOR PROPOSALS FOR SUB-CONTRACTOR RELATED WORK.
- THAT GREEN CLEANING PRODUCTS BE INCLUDED IN FUTURE DISCUSSIONS.

2. POWER SMART –

THE COMMITTEE WAS INFORMED THAT \$12,566.97 HAS BEEN RECEIVED FROM THE MANITOBA HYDRO POWER SMART LIGHTING PROGRAM FOR UPGRADES DONE IN TEULON ELEMENTARY, GROSSE ISLE AND STONY MOUNTAIN SCHOOLS.

3. COR CERTIFICATION –

THE COMMITTEE WAS INFORMED THAT THE SAFETY OFFICER WILL BE INVESTIGATING COR CERTIFICATION REQUIREMENTS.

4. GROSSE ISLE SEWER & WATER INSTALLATION -

THE COMMITTEE WAS INFORMED THAT TOWN SEWER AND WATER WILL BE INSTALLED IN GROSSE ISLE SCHOOL.

5. ULTRA VIOLET WATER TREATMENT –

THE COMMITTEE WAS INFORMED THAT WATER SOFTENERS WILL NEED TO BE INSTALLED IN CONJUNCTION WITH THE ULTRA VIOLET DISINFECTION SYSTEMS AT WOODLANDS SCHOOL, TEULON COLLEGIATE AND TEULON ELEMENTARY SCHOOL.

6. CAPITAL “D” SUMMARY –

THE COMMITTEE WAS PROVIDED A SUMMARY OF CAPITAL “D” EXPENSES TO DATE AS WELL AS INFORMATION REGARDING FUTURE CAPITAL “D” PRIORITIES.

MEETING ADJOURNED AT 7:50 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER