

# INTERLAKE SCHOOL DIVISION

MINUTES OF THE MAINTENANCE COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, OCTOBER 5<sup>th</sup>, 2015 AT THE TRANSPORTATION MAINTENANCE AND TECHNOLOGY FACILITY, STONEWALL, MANITOBA.

## **COMMITTEE MEMBERS PRESENT:**

DAVE HARCUS (COMMITTEE CHAIR PERSON), DARCI LOEHMER, SHARON BAKER, FRAN FREDERICKSON.

## **ADMINISTRATION PRESENT:**

JARET THIESSEN – DIRECTOR OF OPERATIONS  
CHRISTINE PENNER - SUPERINTENDENT

THE MEETING WAS CALLED TO ORDER AT 6:35 pm .

## **AGENDA ITEMS**

### **1. COMPLETED PROJECTS:**

- STONY MOUNTAIN FIRE ALARM SYSTEM COMPLETED
- LED LIGHTING UPGRADES TO ROSSER, GROSSE ISLE, WARREN ELEMENTARY AND WARREN COLLEGIATE HAVE BEEN COMPLETED
- ALL THE BOILERS INSPECTIONS COMPLETED
- WASHROOMS AT WARREN ELEMENTARY ARE COMPLETE

### **2. ONGOING PROJECTS:**

- VARIOUS PAINTING JOBS THROUGH OUT THE DIVISION INCLUDING SCI SHOWER STALLS, TEULON GYM, ALL ENTRANCES TO RW BEND, BIKE RACKS AND PLAYGROUND EQUIPMENT
- STAFF ROOM AT SCI ALMOST COMPLETE WAITING ON FLOORING
- ADDITIONAL WORK STATIONS IN TMT FOR TRADE EMPLOYEES
- STORAGE AND UPGRADED POWER FOR THE BUS PLUG INS

### **3. PSFB FUNDED PROJECTS:**

- THE NEW GYM ROOF AT TEULON ELEMENTARY HAS BEEN COMPLETED
- NEW ROOF FOR REST OF THE BUILDING AT TEULON ELEMENTARY HAS BEEN APPROVED AND BID PROCESS UNDERWAY WITH AN ESTIMATED START DATE OF LATE FALL OR EARLY SPRING
- NEW ROOF PROJECT PHASE 1 AT CENTENNIAL WAS COMPLETED WITH PHASE 2 EXPECTED TO START THIS FALL

### **4. FIVE YEAR CAPITAL PLAN:**

- CURRENTLY IN REVIEW WITH THE INTERLAKE SCHOOL DIVISION FINANCE DEPARTMENT

### **5. SUMMER YARD MAINTENANCE:**

- FOUR STUDENTS WERE HIRED UNDER THE GREEN TEAM PROGRAM DUTIES INCLUDED ALL GROUNDS KEEPING ASSIGNMENTS
- FOUR ADDITIONAL STUDENTS WERE HIRED AS CASUAL EMPLOYEES TO ASSIST GREEN TEAM AS NEEDED VARIOUS JOBS AROUND THE DIVISION SUCH AS PAINTING AND CLEANING BUSES.
- ALL STUDENTS SHOWED INTEREST IN RETURNING NEXT YEAR.

### **6. NEW PLANNED PROJECTS:**

- FOCUS IS CURRENTLY ON THE COMPLETION OF CURRENT PROJECTS

### **7. HVAC TECHNICIAN:**

- ISD HAS HIRED A PERMANENT HVAC TECHNICIAN
- TRAINING ON THE CURRENT DELTA CONTROL SYSTEMS IS COMPLETE AND SOFTWARE TRANSITION IS SUCCESSFUL

### **8. BUDGET HIGHLIGHTS:**

- CURRENTLY IN REVIEW WITH THE INTERLAKE SCHOOL DIVISION FINANCE DEPARTMENT

**PAGE 2 OF 2 MAINTENANCE MINUTES OCTOBER 5<sup>TH</sup>, 2015**

9. **WOODLANDS SCHOOL:**

- WORKING ON THE DEFICIENCIES AT THE WOODLANDS SCHOOL
- TRAINING ON THE NEW SYSTEMS AT WOODLANDS PLANNED FOR THE 6<sup>TH</sup> OF OCTOBER
- NOV 20 IS THE SCHEDULED GRAND OPENING

MEETING ADJOURNED AT 7:40 PM.

\_\_\_\_\_  
COMMITTEE CHAIRPERSON

\_\_\_\_\_  
SECRETARY-TREASURER