

# INTERLAKE SCHOOL DIVISION

MINUTES OF THE POLICY COMMITTEE MEETING OF THE BOARD OF THE INTERLAKE SCHOOL DIVISION, HELD ON APRIL 17<sup>TH</sup>, 2017 AT THE DIVISION OFFICE, STONEWALL, MB.

**COMMITTEE MEMBERS PRESENT:** SALLY COOK (CHAIRPERSON),  
SHARON BAKER

**SENIOR ADMINISTRATION PRESENT:**  
SUPERINTENDENT CHRISTINE PENNER  
ASSISTANT SUPERINTENDENT MARGARET WARD

**ABSENT:** SANDRA WIEBE, JOHN HUEGING

THE MEETING WAS CALLED TO ORDER AT 1:00 P.M.

1. **POLICY D-5 ASSESSMENT BELIEFS AND PRACTICES:** THE COMMITTEE WAS INFORMED THAT THE POLICY AND REFERENCE DOCUMENTS RELATING TO ASSESSMENT HAVE BEEN CONSOLIDATED INTO POLICY (D-5) AND 3 REFERENCE DOCUMENTS [D-5(R1), D-5(R2), D-5(R3)]. THE DIVISIONAL ASSESSMENT TEAM IS MEETING ON WEDNESDAY, APRIL 19, 2017 TO FINALIZE CHANGES TO THIS POLICY AND REFERENCES PRIOR TO IT GOING OUT TO STAKEHOLDERS FOR FEEDBACK. THIS FEEDBACK WILL BE REVIEWED AT THE NEXT POLICY COMMITTEE MEETING (MAY 29, 2017).
2. **POLICY A-2 BOARD AND SUPERINTENDENT/CEO EVALUATION:** THE COMMITTEE REVIEWED THE SURVEYS TO BE UTILIZED FOR THE SUPERINTENDENT'S EVALUATION.
3. **POLICY MANUAL FORMATTING OPTIONS:** FORMATTING OF THE POLICY MANUAL WAS DISCUSSED. INFORMATION CURRENTLY FOUND IN DEPARTMENT REFERENCES IS TO BE EXAMINED AND WORKED INTO REFERENCES ATTACHED TO POLICIES WHERE APPROPRIATE. DISCUSSION TOOK PLACE REGARDING THE ADDITION OF MONTHLY FULL-DAY MEETINGS DURING THE 2017-2018 SCHOOL YEAR TO CONTINUE THIS WORK.

**ACTION REQUIRED:** THAT ADDITIONAL MONTHLY POLICY REVIEW MEETINGS BE SCHEDULED DURING THE 2017-2018 SCHOOL YEAR.

**PROPOSED MOTION:** THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE THE SCHEDULING OF ADDITIONAL MONTHLY POLICY REVIEW MEETINGS DURING THE 2017-2018 SCHOOL YEAR.

MEETING ADJOURNED AT 3:00 P.M.

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**COMMITTEE CHAIRPERSON**

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**SECRETARY-TREASURER**