

INTERLAKE SCHOOL DIVISION

MINUTES OF THE POLICY COMMITTEE MEETING OF THE BOARD OF THE INTERLAKE SCHOOL DIVISION, HELD ON DECEMBER 7TH, 2015 AT THE DIVISION OFFICE, 192-2ND AVENUE NORTH, STONEWALL, MB.

COMMITTEE MEMBERS PRESENT: SALLY COOK (CHAIRPERSON), SANDRA WIEBE, SHARON BAKER, DAVID HARCUS

SENIOR ADMINISTRATION PRESENT:

SUPERINTENDENT CHRISTINE PENNER
ASSISTANT SUPERINTENDENT WAYNE DAVIES

THE MEETING WAS CALLED TO ORDER AT 9:00 A.M.

1. **POLICY D-2 (R1) SCHOOL OF CHOICE (WITHIN DIVISION)** - THE COMMITTEE MADE MINOR AMENDMENTS TO POLICY D-2 (R1), AS ATTACHED.
2. **POLICY A-1 DEVELOPMENT AND IMPLEMENTATION OF POLICY** – THE COMMITTEE MADE MINOR AMENDMENTS TO POLICY A-1, AS ATTACHED.
3. **POLICY A-2 BOARD AND SUPERINTENDENT/CEO EVALUATION** – THE COMMITTEE REVIEWED THIS POLICY AND SUBSEQUENT REFERENCES. INPUT REGARDING BOARD AND SUPERINTENDENT EVALUATION PROCESSES IS REQUESTED BY THE COMMITTEE. (ATTACHED)
4. **POLICY A-3 ADMINISTRATOR MOBILITY** – THE COMMITTEE REVIEWED POLICY A-3. AMENDMENTS WERE NOT RECOMMENDED.
5. **POLICY A-4 HUTTERIAN SCHOOLS** – THE COMMITTEE REVIEWED POLICY A-4 AND DISCUSSED PROTOCOLS FOR THE ESTABLISHMENT OF NEW HUTTERIAN SCHOOLS. MINOR AMENDMENTS TO THE POLICY WERE MADE, AS ATTACHED. FURTHER REVIEW OF REFERENCE A-4 (R1) AND PROTOCOLS FOR THE ESTABLISHMENT OF NEW HUTTERIAN SCHOOLS WILL BE CONDUCTED BY SENIOR ADMINISTRATION.
6. **REFERENCE A-5 (R1) EMPLOYEE REMUNERATION AND BENEFITS** – THE COMMITTEE REVIEWED AND MADE MINOR HOUSEKEEPING AMENDMENTS TO REFERENCE A-5 (R1) EMPLOYEE REMUNERATION AND BENEFITS.
7. **POLICY A-6 PERSONAL FAVOR OR GAIN** – THE COMMITTEE REVIEWED AND UPDATED POLICY A-6 AS ATTACHED. REFERENCE A-6 (R1) HAS SUBSEQUENTLY BEEN DELETED.
8. **POLICY A-7 CONFIDENTIAL INFORMATION** – THE COMMITTEE REVIEWED AND UPDATED POLICY A-7 AS ATTACHED. REFERENCE A-7 (R1) HAS SUBSEQUENTLY BEEN DELETED. THE PLEDGE OF CONFIDENTIALITY FORM WILL NOW BE LOCATED IN THE HUMAN RESOURCES DEPARTMENTAL REFERENCES. REFERENCE A-7 (R2) WILL BE REVIEWED BY SENIOR ADMINISTRATION.
9. **POLICY A-8 THE REVIEW OF AUDITING AND FINANCIAL SERVICES/PROCEDURES** – THE COMMITTEE REVIEWED AND UPDATED POLICY A-8, AS ATTACHED.
10. **REFERENCE A-9 (R1) GIFTS AND DONATIONS** – THE COMMITTEE REVIEWED REFERENCE A-9 (R1) MAKING MINOR HOUSEKEEPING AMENDMENTS.
11. **REFERENCE A-10 (R1) ACKNOWLEDGEMENT OF BEREAVEMENT** – THE COMMITTEE REVIEWED AND UPDATED THE DONATION VALUES IN THIS REFERENCE, AS ATTACHED.
12. **POLICY A-11 EMPLOYEE AND TRUSTEE SERVICE RECOGNITION** – THE COMMITTEE REVIEWED POLICY A-11 AND MADE MINOR HOUSEKEEPING AMENDMENTS.
13. **POLICY A-12 MEDIA RELATIONS** – THE COMMITTEE REVIEWED AND UPDATED POLICY A-12 AS ATTACHED. REFERENCE A-12 (R1) HAS SUBSEQUENTLY BEEN DELETED.

PAGE 2 OF 2 POLICY COMMITTEE MINUTES DECEMBER 7, 2015

14. **POLICY A-13 – SCHOOL FACILITY REVIEW** – THE COMMITTEE REVIEWED POLICY A-13. FURTHER REVIEW OF THIS POLICY WILL CONTINUE AT A LATER DATE.
15. **POLICY A-14 – PANDEMIC PLAN** – THE COMMITTEE REVIEWED POLICY A-14. AMENDMENTS WERE NOT RECOMMENDED.
16. **POLICY B-1 HIRING OF STAFF** – THE COMMITTEE REVIEWED AND AMENDED POLICY B-1 AS ATTACHED. INFORMATION REMOVED FROM THIS POLICY WILL BE INCLUDED IN REFERENCE B-1 (R1) FOLLOWING A REVIEW OF THIS REFERENCE BY SENIOR ADMINISTRATION.
17. **POLICY B-2 TEACHER TRANSFER** – THE COMMITTEE REVIEWED POLICY B-2 AND MADE MINOR HOUSEKEEPING AMENDMENTS.
18. **POLICY B-3 EVALUATION OF EMPLOYEES** – THE COMMITTEE REVIEWED POLICY B-3 AND MADE MINOR HOUSEKEEPING AMENDMENTS. REFERENCE B-3 (R1) AND REFERENCE B-3 (R2) WILL BE REVIEWED BY SENIOR ADMINISTRATION.

MEETING ADJOURNED AT 3:40 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER