

INTERLAKE SCHOOL DIVISION

MINUTES OF THE POLICY COMMITTEE MEETING OF THE BOARD OF THE INTERLAKE SCHOOL DIVISION, HELD ON JUNE 1, 2015 AT THE DIVISION OFFICE, 192-2ND AVENUE NORTH, STONEWALL, MB.

COMMITTEE MEMBERS PRESENT: SANDRA WIEBE (CHAIRPERSON), CINDY BRAD, SHARON BAKER

SENIOR ADMINISTRATION PRESENT:

SUPERINTENDENT CHRISTINE PENNER
ASSISTANT SUPERINTENDENT WAYNE DAVIES

ABSENT: SALLY COOK

THE MEETING WAS CALLED TO ORDER AT 7:10 P.M.

1. **REVIEW POLICY/REFERENCE SENT FOR STAKEHOLDERS FEEDBACK:**

A. THE COMMITTEE REVIEWED POLICY C-3 *APPROVED TRIPS AND C-3 (R1) STUDY TOURS*.

ACTION REQUIRED: THAT POLICY C-3 *APPROVED TRIPS AND C-3 (R1) STUDY TOURS* BE SUBMITTED TO THE BOARD OF TRUSTEES FOR APPROVAL, AS ATTACHED.

PROPOSED MOTION: THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE POLICY C-3 *APPROVED TRIPS AND C-3 (R1) STUDY TOURS*, AS ATTACHED.

B. THE COMMITTEE REVIEWED AND AMENDED POLICY D-16 *RESPECT FOR HUMAN DIVERSITY*.

ACTION REQUIRED: THAT POLICY D-16 *RESPECT FOR HUMAN DIVERSITY* BE SUBMITTED TO THE BOARD OF TRUSTEES FOR APPROVAL, AS ATTACHED.

PROPOSED MOTION: THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE POLICY D-16 *RESPECT FOR HUMAN DIVERSITY*, AS ATTACHED.

C. THE COMMITTEE REVIEWED AND AMENDED POLICY D-5 *ASSESSMENT BELIEFS AND PRACTICES* BASED ON ACCOMPANYING FEEDBACK.

ACTION REQUIRED: THAT POLICY D-5 *ASSESSMENT BELIEFS AND PRACTICES* BE SUBMITTED TO THE BOARD OF TRUSTEES FOR APPROVAL, AS ATTACHED.

PROPOSED MOTION: THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE POLICY D-5 *ASSESSMENT BELIEFS AND PRACTICES*, AS ATTACHED.

D. THE COMMITTEE REVIEWED AND AMENDED REFERENCE SS RI-3 *PROCEDURES FOR INITIAL, ONGOING, & FINAL ASSESSMENT*.

ACTION REQUIRED: THAT REFERENCE SS RI-3 *PROCEDURES FOR INITIAL, ONGOING, & FINAL ASSESSMENT* BE SUBMITTED TO THE BOARD OF TRUSTEES FOR APPROVAL, AS ATTACHED.

PROPOSED MOTION: THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE REFERENCE SS RI-3 *PROCEDURES FOR INITIAL, ONGOING, & FINAL ASSESSMENT*, AS ATTACHED.

2. **LEAVES OF ABSENCE:** THE COMMITTEE DISCUSSED GUIDELINES FOR LEAVES OF ABSENCE.

3. **POLICY B-14 (R7) REPORTING OF INCIDENTS:** THE TRANSPORTATION LIAISON COMMITTEE PROVIDED THE POLICY COMMITTEE A PROPOSED CHANGE TO POLICY B-14 (R7). (ATTACHED)

ACTION REQUIRED: THAT POLICY B-14 (R7) *REPORTING OF INCIDENTS* BE SENT TO STAKEHOLDERS FOR FEEDBACK.

4. **REFERENCE F-5 SCHOOL ALLOCATION FORMULAS:** THE COMMITTEE REVIEWED THE CHANGES MADE TO THE ALLOCATION FORMULAS. (ATTACHED)

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5. **JOB DESCRIPTION:** THE COMMITTEE WAS PROVIDED A COPY OF THE DIRECTOR OF OPERATIONS JOB DESCRIPTION. (ATTACHED)
 - A. **ACTION REQUIRED:** THAT THE DIRECTOR OF OPERATIONS JOB DESCRIPTION BE PROVIDED TO THE BOARD OF TRUSTEES FOR APPROVAL.
 - B. **PROPOSED MOTION:** THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE THE DIRECTOR OF OPERATIONS JOB DESCRIPTION, AS SUBMITTED.
6. **M-3 APPLICATION OF PESTICIDES TO SCHOOL PROPERTY:** THE COMMITTEE REVIEWED THE AMENDMENTS MADE TO REFERENCE M-3 APPLICATION OF PESTICIDES TO SCHOOL PROPERTY AND ADDITIONAL ACCOMPANYING APPENDIX *INTEGRATED PEST MANAGEMENT PLAN*. (ATTACHED)
7. **UPCOMING REVIEWS:** THE COMMITTEE DISCUSSED UPCOMING REVIEWS OF POLICY ON SMUDGING, NON SMOKING AND ON POLICY ICT-9 WEB PORTAL GUIDELINES.
8. **ACADEMIC ACHIEVEMENT AWARDS:** THE COMMITTEE DISCUSSED THE DIVISIONAL POLICY ON AWARDS AND INDIVIDUAL SCHOOL CELEBRATIONS OF LEARNING.

MEETING ADJOURNED AT 8:30 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER