

# INTERLAKE SCHOOL DIVISION

MINUTES OF THE TRANSPORTATION COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, OCTOBER 5<sup>TH</sup>, 2015 AT THE TRANSPORTATION MAINTENANCE AND TECHNOLOGY FACILITY, STONEWALL, MANITOBA.

## **COMMITTEE MEMBERS PRESENT:**

SHARON BAKER (COMMITTEE CHAIR PERSON), DARCI LOEHMER, DAVE HARCUS, FRAN FREDERICKSON.

## **ADMINISTRATION PRESENT:**

JARET THIESSEN – DIRECTOR OF OPERATIONS  
CHRISTINE PENNER - SUPERINTENDENT

THE MEETING WAS CALLED TO ORDER AT 5:35 pm .

## **AGENDA ITEMS**

### **1. OLD BUSINESS:**

- THE FOUR HOUR ADMINISTRATIVE POSITION HAS BEEN HIRED AND WILL BE IN PLACE FOR OCTOBER 7<sup>TH</sup>, 2015.
- NEW DRIVER RECRUITMENT HAS RESULTED IN 4 ADDITIONAL SPARES BEING HIRED AND TWO MORE IN TRAINING FOR FUTURE EMPLOYMENT.
- SPARE DRIVERS ARE STILL REQUIRED FOR THE WARREN/WOODLANDS CATCHMENT AREA.

### **2. SCHOOL BUS DRIVER UPDATE:**

- THERE ARE 39 REGULAR ROUTES WITH 40 REGULAR DRIVERS.
- CURRENTLY 24 SPARE DRIVERS ARE ON STAFF WITH THE DIVISION.
- EIGHT SPARES ABLE TO WORK ON SHORT NOTICE WITH THE OTHERS MAINTAINING OTHER EMPLOYMENT AS WELL AS WITH THE DIVISION.
- ALL TRANSPORTATION STAFF ATTENDED A FOUR HOUR P.D. SESSION INCLUDING A PRESENTATION ON BEHAVIOR MANAGEMENT AND THE REQUIRED ANNUAL MEDICAL TRAINING SESSION.

### **3. BUSSING / ROUTE UPDATE:**

- FOUR ROUTES WERE AMALGAMATED INTO THREE IN THE TEULON CATCHMENT AREA RESULTING IN BETTER USE OF RESOURCES.
- STUDENT RIDE TIMES REMAIN WITH IN THE PROVINCIAL GUIDE LINES.
- A SECOND BUS STOP WAS REQUIRED FOR THE SOUTH EAST AREA OF STONEWALL.
- FALL BUS EVACUATION IS SCHEDULED AND WILL BE CONDUCTED DURING THE MONTH OF OCTOBER.

### **4. LEAVE OF ABSENCE POLICY / JOB SHARE:**

- TO DATE THREE LEAVE OF ABSENCES HAVE BEEN APPROVED WITHIN THE POLICY FOR THE 2015 -2016 SCHOOL YEAR.
- ONE REQUEST FOR A JOB SHARE HAS BEEN APPROVED.

### **5. BUS PLANNER / ROUTE INFORMATION**

- THIRTY NINE ROUTES ARE OPERATING TO AND FROM SCHOOL EACH DAY.
- CURRENTLY THERE ARE 5 URBAN STOPS IN STONEWALL, 2 IN WARREN, 2 IN TEULON, 5 IN STONY MOUNTAIN.

**PAGE 2 OF 2 TRANSPORTATION MINUTES OCTOBER 5<sup>TH</sup>, 2015**

**6. EQUIPMENT REPORT:**

- CHARGING SYSTEMS HAVE BEEN ADDED TO THE BUS FLEET TO REDUCE WEAR ON THE BATTERY AND MINIMIZE THE COLD START AND NO START PROBLEMS ASSOCIATED WITH THE CLIMATE.
- CAMERAS HAVE BEEN INSTALLED IN HALF THE FLEET WITH THE REMAINING UNITS BEING EVALUATED GOING FORWARD.
- RETAINING CAMERA INFORMATION WILL BE INVESTIGATED AND IMPLEMENTED.

MEETING ADJOURNED AT 6:30 PM.

\_\_\_\_\_  
COMMITTEE CHAIRPERSON

\_\_\_\_\_  
SECRETARY-TREASURER