

INTERLAKE SCHOOL DIVISION

MINUTES OF THE MAINTENANCE COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY OCTOBER 3, 2016 AT THE TRANSPORTATION MAINTENANCE AND TECHNOLOGY FACILITY (TMT), STONEWALL MANITOBA.

COMMITTEE MEMBERS PRESENT:

DAVID HARCUS (CHAIR), SALLY COOK, CINDY BRAD, DARCI LOEHMER

ADMINISTRATION PRESENT:

JARET THIESSEN-DIRECTOR OF OPERATIONS
CHRISTINE PENNER-SUPERINTENDENT

THE MEETING WAS CALLED TO ORDER AT 6:53 P.M.

AGENDA ITEMS

- **COMPLETED PROJECTS**
 - VARIOUS PAINTING PROJECTS
 - WATER FOUNTAIN AT GROSSE ISLE
 - NEW PHOTOCOPIER ROOM AT WARREN COLLEGIATE TO FREE UP OFFICE SPACE
 - NEW HOT WATER TANKS AT ÉCOLE RW BOBBY BEND AND TMT FACILITY
 - SKID RESISTANT SURFACE ON TMT AND WARREN COLLEGIATE STORAGE SHEDS
 - ADDITIONAL BUS PLUG INS AT TMT FACILITY
 - TURNING MUSIC ROOM INTO CLASSROOM AT BALMORAL SCHOOL
 - SEWING MACHINE COUNTER AT TEULON COLLEGIATE
 - REVAMPED COMPUTER DESKS AT TEULON COLLEGIATE
 - NEW FLOORING IN OFFICES AT STONEWALL COLLEGIATE, TWO CLASSROOMS AT TEULON ELEMENTARY, RESOURCE ROOM AND PHOTOCOPIER ROOM AT WARREN COLLEGIATE
 - REPLACED TWO SECTIONS OF THE BOILER AT STONEWALL CENTENNIAL AND DESCALED THE OTHERS
 - NEW CABINETS IN THE SEWING ROOM AT STONY MOUNTAIN SCHOOL
 - GREEN TEAM FUNDING FOR TWO STUDENTS
 - FILLED IN OLD SEPTIC TANKS AT BALMORAL SCHOOL
 - POWER RUN FROM ROSSER SCHOOL TO GARAGE AND PARKING FENCE
 - SHOPS ROOM AT WARREN COLLEGIATE OPENED UP FOR MORE ROOM
 - REMOVED BROKEN WIND TURBINE FROM GROSSE ISLE SCHOOL
 - ASBESTOS REMEDIATION AT ÉCOLE RW BOBBY BEND

- **ONGOING MAINTENANCE PROJECTS**
 - BOILER REPAIR AND MAINTENANCE USING NATIONAL UNTIL A REPLACEMENT HVAC PERSON IS FOUND
 - MOLD REMEDIATION AT DIVISION OFFICE
 - NEW FLOORING AT DIVISION OFFICE
 - EXPANDING OFFICE AREA AT ÉCOLE RW BOBBY BEND TO HAVE ADMINISTRATOR, VICE PRINCIPAL AND SECRETARIES IN ONE AREA. WORK STOPPAGE AND PERMITS DELAYING PROCESS
 - REPLACING SEPTIC TANKS AT WARREN COLLEGIATE
 - UPGRADING WATER FOUNTAINS/BOTTLE FILLING STATIONS (BRANT ARGYLE, WARREN ELEMENTARY, STONEWALL CENTENNIAL AND STONY MOUNTAIN SCHOOL NEXT ON THE LIST)
 - ROOFING AUDITS BEING COMPLETED
 - DEVICE CHARGING/EATING COUNTER AT STONEWALL COLLEGIATE MPR
 - SWITCHING TO STAPLES FOR CUSTODIAL SUPPLIES
 - WORK ORDERS NOW BEING DONE THROUGH CIMS
 - SECURITY CAMERAS BEING INSTALLED AT T.I.P.
 - ROCK CLIMBING WALL AT TEULON ELEMENTARY

- **PUBLIC SCHOOLS FINANCE BOARD (PSFB) CAPITAL PROJECTS**
 - NEW ROOF FOR REST OF TEULON ELEMENTARY IS OVER HALF COMPLETED
 - NEW ROOF PROJECT PHASE 2 AT STONEWALL CENTENNIAL HAS BEEN COMPLETED
 - STONEWALL CENTENNIAL GYM ROOF WAS ADDED TO SCOPE OF WORK AND HAS BEEN COMPLETED
 - THE ENVIRONMENTAL SURVEY FOR THE OLD WOODLANDS SCHOOL IS BEING COMPLETED AND REVIEWED BY PSFB BEFORE THE DEMOLITION TENDER CAN BE PUT OUT

- **NEW PLANNED PROJECTS**
 - STILL LOOKING INTO SWITCHING TO LED LIGHTING IN REMAINING SCHOOLS. TWO SEPARATE AUDITS HAVE BEEN COMPLETED AND WE ARE WAITING FOR THE RESULTS
 - BLINDS IN TEULON ELEMENTARY, ÉCOLE RW BOBBY BEND AND GROSSE ISLE
 - AUTOMATED FAUCETS FOR TEULON COLLEGIATE, STONEWALL COLLEGIATE AND STONEWALL CENTENNIAL
 - REPLACING PARKING LOT PLUG INS WITH MORE ENERGY EFFICIENT USING HYDRO REBATE PLAN
 - TEULON ELEMENTARY FOUNDATION REPAIRS AROUND HUTS

- **STAFFING**
 - PERMANENT CUSTODIAN POSITIONS AT GROSSE ISLE SCHOOL AND WARREN ELEMENTARY HAVE BEEN FILLED
 - PERMANENT CUSTODIAN POSITIONS IN BALMORAL SCHOOL AND HEAD CUSTODIAN IN STONY MOUNTAIN SCHOOL ARE BEING POSTED
 - HVAC POSITION WAS ADVERTISED YIELDING NO NEW APPLICANTS

- **WOODLANDS SCHOOL**
 - WORKING ON THE DEFICIENCIES AT THE WOODLANDS SCHOOL
 - ISSUES WITH CIRCULATING PUMP ERRORS DUE TO VOLTAGE ISSUES. WORKING WITH HYDRO AND ENGINEERS TO SOLVE
 - ISSUES WITH AIR HANDLING UNIT, WELL PUMP, BOILER WATER MAKE UP, TAPS, BLINDS, FLAGPOLE AND LOCKERS
 - WALKING PATH BEHIND SCHOOL

MEETING ADJOURNED AT 7:45 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER