

INTERLAKE SCHOOL DIVISION

MINUTES OF THE EDUCATION COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION, HELD ON MONDAY, NOVEMBER 6, 2017, IN THE BOARDROOM, 192-2ND AVENUE NORTH (PTH #67), STONEWALL, MANITOBA.

COMMITTEE MEMBERS PRESENT:

SANDRA WIEBE (CHAIRPERSON), SHARON BAKER, CINDY BRAD, JOHN HUEGING

SENIOR ADMINISTRATION PRESENT:

ACTING SUPERINTENDENT, MARGARET WARD
ACTING ASSISTANT SUPERINTENDENT, TYLER MORAN

THE MEETING WAS CALLED TO ORDER AT 5:30 P.M.

AGENDA ITEMS:

1. **PRE-SCHOOL PROGRAMMING:**

THE COMMITTEE REVIEWED A PROGRAMMING SUMMARY DOCUMENT PREPARED BY PRE-SCHOOL COORDINATORS, WHICH INCLUDED BACKGROUND ON PROGRAM DESIGN, CURRENT PROGRAM OFFERINGS, AND RESPONSIBILITIES OF STAFF. THE COMMITTEE POSED A NUMBER OF QUESTIONS THAT THEY WISH TO HAVE ANSWERED AT THE UPCOMING PRESENTATION. THE PRE-SCHOOL COORDINATORS AND STUDENT SERVICES ADMINISTRATOR WILL MAKE A PRESENTATION AT THE JANUARY 8, 2018 BOARD MEETING.

2. **HIGH SCHOOL CLASS SIZES:**

THE COMMITTEE DISCUSSED THE STRATEGIES PRINCIPALS USE TO DEVELOP TIMETABLES FOR HIGH SCHOOL STUDENTS, INCLUDING DECISIONS ABOUT OFFERING OF ELECTIVE COURSES AS WELL AS CLASS SIZE. THE COMMITTEE DISCUSSED POTENTIAL PROGRAMMING REASONS FOR STUDENTS ATTENDING HIGH SCHOOL OUTSIDE OF THEIR CATCHMENT AREA. PRINCIPALS OF ISD HIGH SCHOOLS ARE CONSIDERING CHANGES TO PROGRAM STRUCTURE (I.E.. SEMESTER SYSTEM VS. YEAR-LONG SYSTEM). THEY HAVE BEEN INVITED TO BRING A PRESENTATION TO THE EDUCATION COMMITTEE MEETING ON JANUARY 29, 2018 FOR CONSIDERATION.

3. **MAINTAINING SUPPORTS FOR DIVISIONAL PLAN:**

THE COMMITTEE DISCUSSED THE NEED TO ENSURE ALIGNMENT BETWEEN THE UPCOMING DIVISIONAL PLAN AND THE SUPPORTS IN PLACE TO CARRY OUT THE PLAN. THE COMMITTEE DISCUSSED DIVISIONAL PLAN DESIGN, INCLUDING LENGTH (SHORT CYCLES VS. LONG-TERM PLAN), AND ABILITY TO FUND BASED ON NEEDS IDENTIFIED THROUGH PROCESS OF GATHERING INFORMATION FROM STUDENTS, STAFF, COMMUNITY INPUT.

RECOMMENDATION: THE COMMITTEE RECOMMENDED THAT AN ADDITIONAL EDUCATION COMMITTEE MEETING BE ADDED ON JANUARY 10, 2018 IN ORDER TO PREPARE RECOMMENDATIONS FOR THE 2017-2018 BUDGET PROCESS.

PROPOSED MOTION: THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION APPROVE THE RECOMMENDATION FROM THE EDUCATION COMMITTEE TO HAVE AN ADDITIONAL MEETING ON JANUARY 10, 2018.

THE MEETING ADJOURNED AT 7:15 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER