

INTERLAKE SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, OCTOBER 11TH, 2016 IN THE BOARDROOM, 192-2ND AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

TRUSTEES PRESENT:

BOARD CHAIRPERSON ALAN CAMPBELL, SALLY COOK, SHARON BAKER, CINDY BRAD, FRAN FREDERICKSON, DARCI LOEHMER, SANDRA WIEBE, DAVID HARCUS (LEFT THE MEETING AT 8:35 P.M.).

TRUSTEES ABSENT:

JOHN HUEGING.

SENIOR ADMINISTRATION PRESENT:

SUPERINTENDENT, CHRISTINE PENNER,
ASSISTANT SUPERINTENDENT, MARGARET WARD,
SECRETARY-TREASURER, AL LEIMAN.

THE MEETING WAS CALLED TO ORDER AT 7:00 P.M.

APPROVAL OF THE AGENDA:

MOTION #26/10/2016:

MOVED BY HARCUS, SECONDED BY BRAD, THAT WE APPROVE THE AGENDA OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON TUESDAY, OCTOBER 11TH, 2016, AS DISTRIBUTED.

CARRIED

APPROVAL OF THE MINUTES:

MOTION #27/10/2016:

MOVED BY COOK, SECONDED BY FREDERICKSON, THAT WE APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 26TH, 2016 AS CIRCULATED.

CARRIED

PRESENTATIONS:

AT 7:05 P.M. AUDITORS FROM THE FIRM BDO DUNWOODY PRESENTED THE 2015-2016 AUDITED FINANCIAL STATEMENTS. LAUREN TOLTON MADE THE PRESENTATION TO THE BOARD OF TRUSTEES.

MOTION #28/10/2016:

MOVED BY COOK, SECONDED BY LOEHMER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO THE 2015-2016 AUDITED CONSOLIDATED FINANCIAL STATEMENTS AS PRESENTED BY THE INDEPENDENT EXTERNAL AUDITING FIRM BDO DUNWOODY CANADA LLP.

CARRIED

BUSINESS ARISING FROM PREVIOUS MINUTES:

MOTION #29/10/2016:

MOVED BY BAKER, SECONDED BY WIEBE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE THIRD AND FINAL READING TO BY-LAW 3-2016 BEING A PROCEDURAL BY-LAW OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION.

CARRIED

BOARD CORRESPONDENCE:

MANITOBA SCHOOLS BOARDS ASSOCIATION CORRESPONDENCE:

- PROMISING PRACTICES AND MODELS FOR INDIGENOUS SURVEY
- EDUCATION FINANCE STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS (SWOT)
- E BULLETIN: SEPTEMBER 28, 2016
- STUDENT WORKSHOP ON DISTRACTED AND IMPAIRED DRIVING
- MANITOBA LOBBYIST REGISTRATION ACT
- 2016 COMMITTEE SURVEY RESULTS
- 2016 FALL TRUSTEE EDUCATION WORKSHOP – NOVEMBER 25, 2016
- REHAB THE LAB WORKSHOP (WINNIPEG AND BRANDON)
- SAFE GRAD SEMINAR TIME SENSITIVE
- LIONS CLUBS INTERNATIONAL: ESSAY CONTEST RULES
- FALL 2016 REGIONAL MEETING

COMMITTEE REPORTS:

FINANCE COMMITTEE:

MOTION #30/10/2016:

MOVED BY HARCUS, SECONDED BY LOEHMER, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES RECEIVE AND FILE THE FINANCE COMMITTEE MINUTES FROM THE COMMITTEE MEETING HELD ON OCTOBER 4-2016 AS INFORMATION.

CARRIED

MAINTENANCE/TRANSPORTATION COMMITTEE:

MOTION #31/10/2016:

MOVED BY HARCUS, SECONDED BY LOEHMER, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES RECEIVE AND FILE THE MAINTENANCE COMMITTEE MINUTES FROM THE COMMITTEE MEETING HELD ON OCTOBER 3RD, 2016 AS INFORMATION.

CARRIED

MOTION #32/10/2016:

MOVED BY HARCUS, SECONDED BY COOK, THAT THE INTERLAKE SCHOOL DIVISION BOARD OF TRUSTEES RECEIVE AND FILE THE TRANSPORTATION COMMITTEE MINUTES FROM THE COMMITTEE MEETING HELD ON OCTOBER 3RD, 2016 AS INFORMATION.

CARRIED

DEPARTMENT REPORTS:

PROGRAM SUPPORT – CURRICULUM:

TYLER MORAN APPEARED BEFORE THE BOARD OF TRUSTEES TO GIVE A PROGRAM SUPPORT FOR CURRICULUM REPORT TO THE BOARD.

THE ITEMS DISCUSSED WERE SCHOOL LISTS AND THE INFORMATION GATHERING REGARDING ASSESSMENTS, SCHOOL PLANS, PROFESSIONAL LEARNING COMMUNITIES WITHIN THE SCHOOL, AND OPPORTUNITIES FOR FOLLOW-UP ENGAGEMENT WITH PRINCIPALS AND TEACHERS.

THE BOARD OF TRUSTEES WAS INFORMED THAT APPROXIMATELY 200 GRADE 4 STUDENTS ATTENDED AN ECOLOGY DAY AT OAK HAMMOCK MARSH ON MONDAY, OCTOBER 3RD, 2016.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE INTERLAKE SCHOOL DIVISION WOULD LIKE TO CONDUCT THE “TELL THEM FROM ME SURVEY” THROUGH THE LEARNING BAR FOR THE 2016-2017 SCHOOL YEAR. THE DIVISION HAS INDICATED THAT THE DEPARTMENT OF EDUCATION HAS NOT SIGNED THE FINAL AGREEMENT REGARDING THE COST SHARING ARRANGEMENT THAT THEY HAD DONE IN PREVIOUS YEARS. THE SURVEY WILL BE SIMILAR IN DESIGN AND IMPLEMENTING STRATEGIES AS LAST YEAR IN ORDER TO CONTINUE COLLECTING RELEVANT STUDENT VOICE DATA AND TO MONITOR PROGRESS FROM YEAR TO YEAR.

PROGRAM SUPPORT – CURRICULUM CONTINUED:

THE BOARD OF TRUSTEES WAS INFORMED THAT GRADE 6-9 TEACHERS ARE IMPLEMENTING INITIAL ASSESSMENTS IN SEPTEMBER/OCTOBER IN ORDER TO BUILD DETAILED CLASSROOM PROFILES IN SUPPORT OF STUDENT LEARNING.

SENIOR ADMINISTRATION REPORTS:

SUPERINTENDENT'S DEPARTMENT REPORTS:

2014-2018 STRATEGIC PLAN:

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE 2014-2018 STRATEGIC PLAN AS FOLLOWS:

- COLLABORATIVE ACTION GRANTS HAVE BEEN PROVIDED TO SCHOOLS IN THE DIVISION
- SPECIALTY AREA GRANTS HAVE BEEN AWARDED TO SUPPORT OUR STRATEGIC PLAN
- LITERACY-INITIAL ASSESSMENTS THAT HAVE BEEN DONE
- NUMERACY –INITIAL ASSESSMENTS THAT HAVE BEEN DONE
 - PROVINCIAL MATH NEWSLETTER HAS BEEN FORWARDED TO ALL ADMINISTRATED STAFF
- POSITIVE RESPECTFUL LEARNING ENVIRONMENT:
 - RESTITUTION WORKSHOPS ARE BEING PLANNED FOR NEW TEACHERS, NEW EAS, TEACHERS WHO MISSED LAST YEAR'S RESTITUTION WORKSHOPS, AND SUBSTITUTE TEACHERS.
 - DIVISION RESTITUTION COMMITTEE MEETING TOOK PLACE SEPTEMBER 29, 2016. POLICIES AND REFERENCES WERE REVIEWED TO REFLECT THE RESTITUTION PHILOSOPHY.
 - THE COMMITTEE HAS COMMITTED TO DOING ANOTHER RESTITUTION SURVEY IN NOVEMBER WITH TEACHERS AND SUPPORT STAFF.
 - BOTTOM LINES AND SCHOOL BELIEFS ARE POSTED IN SCHOOLS.
 - MANY TEACHERS ARE ALSO DOING SOCIAL CONTRACTS WITH THEIR STUDENTS.
- INTELLECTUAL ENGAGEMENT
 - ECOLOGY ACTIVITY DAY

THE BOARD OF TRUSTEES WAS PROVIDED WITH A STAFF LISTING OF CHANGES THAT HAVE BEEN APPROVED BY THE SUPERINTENDENT AS PER SECTION 52 OF THE PUBLIC SCHOOLS ACT AS OF OCTOBER 11, 2016.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE SUPERINTENDENT AND ASSISTANT SUPERINTENDENT HAVE CONTINUED TO VISIT SCHOOLS DURING THE MONTH OF SEPTEMBER 2016. ON SEPTEMBER 30TH WAS ORANGE DAY AND STAFF WAS ENCOURAGED TO WEAR ORANGE CLOTHING (MTS T-SHIRTS TO HONOR RESIDENTIAL SCHOOL SURVIVORS).

THE BOARD OF TRUSTEES WAS INFORMED OF THE ALLOCATION FOR THE 2016-2017 AAA FUNDS ON A SCHOOL BY SCHOOL BASIS. A TOTAL OF \$100,000.00 HAS BEEN ALLOCATED TO SCHOOLS WITH THE REMAINDER OF THE MONIES BE HANDLED AT THE DIVISION LEVEL. THE BOARD OF TRUSTEES WAS ALSO PROVIDED WITH THE USE OF FUNDS FROM THE PREVIOUS SCHOOL YEAR.

THE BOARD OF TRUSTEES WAS INFORMED THAT THE DIVISION WILL BE ENTERING THE SECOND YEAR OF THE ADMIN INTERN PROGRAM. CURRENTLY THERE ARE SIX TEACHERS IN THIS COHORT. THE FIRST SESSION TOOK PLACE ON SEPTEMBER 29TH, 2016 FACILITATED BY STUDENT SERVICES ADMINISTRATOR, MICHELLE PROCTER.

THE BOARD OF TRUSTEES WAS PROVIDED WITH AN UPDATE REGARDING THE FRENCH IMMERSION PARENT/STUDENT MEETING THAT TOOK PLACE FOR GRADE 7 AND 8 FRENCH IMMERSION STUDENTS THAT TOOK PLACE AT STONEWALL CENTENNIAL SCHOOL ON SEPTEMBER 28TH, 2016. THE PURPOSE OF THE MEETING WAS TO PROVIDE INFORMATION FOR STUDENTS ONCE THEY ENTER HIGH SCHOOL.

THE BOARD OF TRUSTEES WAS INFORMED OF THE FOLLOWING OVERNIGHT/HIGH RISK TRIP THAT HAS BEEN GIVEN APPROVAL BY THE SUPERINTENDENT'S DEPARTMENT:

- TEULON COLLEGIATE WILL BE TAKING 14 MEMBERS OF THE GRADE 7-12 JAZZ BAND TO WINNIPEG NOVEMBER 12TH TO 13TH ON A JAZZ BAND TRIP.

SUPERINTENDENT'S DEPARTMENT REPORTS CONTINUED:

MOTION #33/10/2016:

MOVED BY WIEBE, SECONDED BY LOEHMER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE FINAL APPROVAL TO THE STONEWALL COLLEGIATE TRAVEL GROUP TO TAKE A GROUP OF STUDENTS ON AN INTERNATIONAL STUDY TOUR MARCH 25TH TO APRIL 7TH, 2017. THE DESTINATIONS ARE COSTA RICA AND NICARAGUA. THIS REQUEST IS APPROVED PROVIDED ALL CONDITIONS IN POLICY C-3 APPROVED TRIPS ARE MET.

CARRIED

MOTION #34/10/2016:

MOVED BY LOEHMER, SECONDED BY BRAD, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL TO STONEWALL COLLEGIATE TO TAKE 60 STUDENTS TO ATTEND A MUSIC RETREAT IN BANFF, ALBERTA APRIL 26TH TO 29TH, 2017 PROVIDED ALL CONDITIONS IN POLICY C-3 APPROVED TRIPS ARE MET.

CARRIED

MOTION #35/10/2016:

MOVED BY COOK, SECONDED BY WIEBE, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION CONDUCT THE "TELL THEM FROM ME SURVEY" AT A MAXIMUM COST OF \$9,550.00 PLUS APPLICABLE TAXES.

CARRIED

SECRETARY TREASURER'S REPORT:

THE BOARD OF TRUSTEES WAS PROVIDED WITH ENROLMENT LISTING AS OF SEPTEMBER 30TH, 2016 ON A SCHOOL BY SCHOOL BASIS.

THE BOARD OF TRUSTEES WAS PROVIDED WITH FINANCIAL REPORT AS OF SEPTEMBER 30TH, 2016.

THE BOARD OF TRUSTEES WAS PROVIDED WITH THREE FINANCIAL REPORTS AS OF SEPTEMBER 30TH, 2016. THE REPORTS INCLUDED PROGRAM SUMMARY AND OBJECT SUMMARIES.

THE BOARD OF TRUSTEES WAS PROVIDED WITH A LISTING OF THE OPERATING ACCOUNT CHEQUES THAT WERE ISSUED FOR THE MONTH OF SEPTEMBER 2016.

MOTION #36/10/2016:

MOVED BY FREDERICKSON, SECONDED BY COOK, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE OPERATING ACCOUNT CHEQUES NOS. 128727 TO NOS. 128998 AND DIRECT DEPOSIT VOUCHERS, AP 807943 TO AP 808098 IN THE AMOUNT OF \$ 1,247,491.05 AND NET PAYROLL IN THE AMOUNT OF \$1,365,756.73 FOR A GRAND TOTAL OF \$2,613,247.78 FOR THE MONTH OF SEPTEMBER 2016

CARRIED

MOTION #37/10/2016:

MOVED BY COOK, SECONDED BY BAKER, THAT THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION GIVE APPROVAL FOR PAYMENT TO THE U.S. OPERATING ACCOUNT CHEQUE NO. 807 IN THE AMOUNT OF \$76.64 FOR THE MONTH OF SEPTEMBER 2016.

CARRIED

ADJOURNMENT:

MOTION #38/10/2016:

MOVED BY FREDERICKSON, THAT WE DO ADJOURN.

CARRIED

THE MEETING ADJOURNED AT 9:30 P.M.

BOARD CHAIRPERSON

SECRETARY-TREASURER