

INTERLAKE SCHOOL DIVISION

MINUTES OF THE TECHNOLOGY COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, SEPTEMBER 18TH, 2017, IN THE BOARDROOM, 192-2ND AVENUE NORTH, (PTH#67), STONEWALL, MANITOBA.

COMMITTEE MEMBERS PRESENT:

CHAIRPERSON FRAN FREDERICKSON, DARCI LOEHMER, SANDRA WIEBE, ALAN CAMPBELL.

COMMITTEE MEMBERS ABSENT:

DAVID HARCUS.

ADMINISTRATION PRESENT:

ACTING SUPERINTENDENT, MARGARET WARD,
ACTING ASSISTANT SUPERINTENDENT, TYLER MORAN,
SECRETARY-TREASURER, AL LEIMAN,
IT MANAGER, ROBERT HUME

THE MEETING WAS CALLED TO ORDER AT 6:00 P.M.

INFORMATION ITEMS:

HARDWARE PURCHASES:

THE COMMITTEE WAS INFORMED OF THE FOLLOWING HARDWARE PURCHASES THROUGHOUT THE DIVISION THAT WERE PURCHASED IN JULY AND AUGUST 2017:

- 240 NEW DELL LATITUDE 5540 LAPTOP COMPUTERS FOR ISD TEACHING STAFF (LEASED)
- 40 NEW DELL OPTIPLEX 3050 DESKTOP COMPUTERS
- 96 OFF LEASE DELL E6430 LAPTOP COMPUTERS
- 1 NEW DELL R420 SERVER
- 1 NEW EPSON 595 INTERACTIVE PROJECTOR
- 1 NEW EPSON 695WI INTERACTIVE PROJECTOR
- 5 LAPTOP CHARGING CARTS

SOFTWARE PURCHASES:

THE COMMITTEE WAS INFORMED THAT THE INTERLAKE SCHOOL DIVISION HAS RENEWED THE MERLIN PARTNERSHIP PROGRAM. THIS PROGRAM HAS A PARTNERSHIP WITH ALL SCHOOL DIVISIONS WHICH INCLUDES UNLIMITED WINDOWS 10 ENTERPRISE LICENSES, UNLIMITED MICROSOFT OFFICE 2016 PROFESSIONAL LICENSES AND UNLIMITED CLIENT ACCESS LICENSES FOR MICROSOFT EXCHANGE SERVER AND MICROSOFT SYSTEM CENTER CONFIGURATION SERVER. THE COMMITTEE WAS ALSO INFORMED THAT THE DIVISION HAS RENEWED 200 PHOTOSHOP LICENSES IN THE DIVISION THIS PAST SUMMER. 100 LICENSES WENT TO STONEWALL COLLEGIATE AND 100 LICENSES WENT TO WARREN COLLEGIATE.

THE COMMITTEE WAS INFORMED THAT 2,887 STUDENT LICENSES WERE PURCHASED FOR POWERSCHOOL FOR THE 2017-2018 SCHOOL YEAR.

WORK COMPLETED DURING THE SUMMER 2017:

THE COMMITTEE WAS INFORMED THAT ALL TEACHER LAPTOPS WERE REIMAGED DURING THE SUMMER AT ALL SCHOOLS AND HUTTERIAN COLONY SCHOOLS. THE REIMAGING TOOK PLACE ON 838 LAPTOPS, NETBOOKS AND TABLETS AND ON 594 DESKTOP COMPUTERS. BASE IMAGES INCLUDE WINDOWS 10 WITH CREATOR EDITION UPDATE FOR MICROSOFT OFFICE 2016.

THE COMMITTEE WAS ALSO INFORMED THAT ALL COMPUTERS IN THE DIVISION HAD A NEW ICON INSTALLED ON THEIR COMPUTER REGARDING WORKPLACE SAFETY DATA SHEET INFORMATION. THIS IS LOCATED ON A SAFETY WORKSHOP ON 0365 PLATFORM.

THE COMMITTEE WAS INFORMED THAT ON EACH DEVICE IN THE DIVISION AN ICON HAS BEEN ADDED TO ASSIST THE TECHNOLOGY DEPARTMENT CALLED "SPICEWORKS". THIS IS THE ONLINE "IT" SUPPORT TICKETING SYSTEM IN ORDER TO ASSIST THE DEPARTMENT WITH COMPUTER REPAIRS.

WORK COMPLETED DURING THE SUMMER 2017 CONTINUED:

THE COMMITTEE WAS INFORMED THAT ONLY 18 TEACHER BACKPACKS NEEDED TO BE REPLACED.

THE COMMITTEE WAS INFORMED THAT THE R240 SERVER HAD TO BE RECONFIGURED THIS PAST SUMMER. THIS SERVER IS RESPONSIBLE FOR DIRECTING STAFF AND STUDENT TRAFFIC TO THE CORRECT WEB FILTER.

THE COMMITTEE WAS INFORMED THAT A NEW EPSON 595 PROJECTOR WAS INSTALLED AT THE DIVISION OFFICE AND A NEW 695WI PROJECTOR WAS INSTALLED AT ÉCOLE STONEWALL CENTENNIAL SCHOOL IN THE NEW CLASSROOM.

THE COMMITTEE WAS INFORMED THAT A FIBER NETWORK AUDIT WAS COMPLETED BY ACME TECHNICAL SERVICES. ALL INTERLAKE SCHOOL DIVISION'S FIBER NETWORK HAND HOLES WERE INSPECTED FOR WATER INTRUSION AND/OR DAMAGE. NO MAJOR PROBLEMS WERE DISCOVERED.

FIBER UPDATE:

THE COMMITTEE WAS INFORMED THAT 21 FIBER LOCATES WERE PERFORMED BY THE INTERLAKE SCHOOL DIVISION TECHNOLOGY DEPARTMENT IN THE PERIOD OF JANUARY 2017-SEPTEMBER 2017 FROM THE 237 LOCATES NOTIFICATIONS THAT WERE RECEIVED (CALL BEFORE YOU DIG). EACH LOCATE REQUESTED COSTS APPROXIMATELY \$6.00 PER CALL.

DIVISION WEBSITE:

THE COMMITTEE WAS INFORMED THAT CHEZ KOOP HAS BEEN COMMISSIONED TO DEVELOP A NEW DIVISION WEBSITE FOR THE INTERLAKE SCHOOL DIVISION. THIS DEVELOPER IS THE SAME DEVELOPER THAT HANOVER SCHOOL DIVISION USED FOR THEIR WEBSITE REBUILD. A LOOK AT THE NEW WEBSITE WILL BE DONE AT THE NEXT PR/LIAISON COMMITTEE MEETING.

COMPUTER LOGIC GROUP:

THE COMMITTEE WAS INFORMED THAT THE DIVISION IS CURRENTLY WORKING WITH THE COMPUTER LOGIC GROUP ON THE DEVELOPMENT OF AN ELECTRONIC STUDENT REGISTRATION AND LEARNER PROFILES.

TECHNOLOGY LEAD TEACHER:

THE COMMITTEE WAS INFORMED THAT THE TECHNOLOGY DEPARTMENT IS WORKING WITH CATHY CHALMERS, THE HALF TIME TECHNOLOGY LEAD TEACHER, TO SUPPORT HER DELIVERY OF PROFESSIONAL LEARNING SESSIONS FOR TEACHERS.

SHARE POINT SERVER:

THE COMMITTEE WAS INFORMED THAT THE TECHNOLOGY DEPARTMENT IS STILL LOOKING TO PURCHASE AND DEVELOP AN ON PREMISE SHARE POINT SERVER. THE COMMITTEE DISCUSSED THE BENEFITS OF HAVING A SHARE POINT SERVER.

POWERSCHOOL POWER TEACHER PRO:

THE COMMITTEE WAS INFORMED THAT POWER TEACHER PRO IS THE SUCCESSOR TO POWERSCHOOL GRADEBOOK. POWER TEACHER PRO CAN BE RUN IN CONJUNCTION WITH POWERSCHOOL GRADEBOOK. THE DIVISION WILL ROLL THIS OUT TO A SELECT FEW TEACHERS TO INITIALLY PILOT THE PROGRAM.

SERVER ROLLOVER:

THE COMMITTEE WAS INFORMED THAT THE DIVISION NEEDS TO DEVELOP A NEW SERVER ROLLOVER SCHEDULE TO ASSIST IN THE BUDGETING PROCESS ALONG WITH A REVIEW OF THE CURRENT SCHOOL HARDWARE ROLLOVER PLANS. THE CURRENT PLANS WERE BASED ON THE REPLACEMENT OF DESKTOP COMPUTERS THAT USED TO BE IN THE SCHOOLS BUT THIS PLAN IS NOW OUTDATED. IT WAS INDICATED THAT THE DIVISION WILL EXPLORE A NEW ROLLOVER PLAN.

FIBER PARTNERSHIP:

THE COMMITTEE HAD A BRIEF DISCUSSION REGARDING THE PRESENTATION AT THE LAST REGULAR BOARD MEETING ON SEPTEMBER 11TH, 2017 MADE BY GREG JOHNSON, FROM THE GROSSE ISLE AREA. IT WAS THAT CONSENSUS OF THE GROUP THAT THE DIVISION IS NOT AN INTERNET SERVICE PROVIDER AND CANNOT OFFER THIS SERVICE TO INDIVIDUALS. HOWEVER, THE COMMITTEE FELT THAT ONCE A PROVIDER APPROACHES THE INTERLAKE SCHOOL DIVISION THE DIVISION MAY ENTERTAIN A PARTNERSHIP FOR LEASING FIBER. IT WAS THE CONSENSUS THAT A RESPONSE BE SENT AFTER THE NEXT REGULAR BOARD MEETING.

THE MEETING ADJOURNED AT 7:10 P.M.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER