

INTERLAKE SCHOOL DIVISION

MINUTES OF THE TECHNOLOGY COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY SEPTEMBER 29TH, 2014 AT THE TRANSPORTATION MAINTENANCE AND TECHNOLOGY FACILITY, STONEWALL, MANITOBA.

COMMITTEE MEMBERS PRESENT:

SHARON BAKER (COMMITTEE CHAIR PERSON), MARK GRINDEY, DORIS HUNTER, DAVE HARCUS

ADMINISTRATION PRESENT:

JIM SAJ: PROGRAM SUPPORT TECHNOLOGY
ROBERT HUME: IT MANAGER

THE MEETING WAS CALLED TO ORDER AT 5:35 PM.

AGENDA ITEMS

1. APPROVE AGENDA:

- DISCUSSED AND APPROVED

2. SUMMER HARDWARE/SOFTWARE PROJECT UPDATE:

- MULTIPLE DIVISIONAL SOFTWARE IMAGES WERE CREATED AND DEPLOYED AS REQUIRED
- ALL TEACHER LAPTOPS COLLECTED, REIMAGED AND DELIVERED BACK TO SCHOOLS/TEACHERS
- COMPUTER HARDWARE UPGRADES WERE COMPLETED AT TE, WE, RWBB, SCI, TCI, WCI, SCS, CONCORD, NEW HAVEN, PRAIRIE BLOSSOM AND ROCK LAKE.
- SCHOOL SECRETARY AND SCHOOL LIBRARIAN COMPUTER SYSTEMS UPGRADED
- FIBRE OPTIC SCHOOL EQUIPMENT ORDERED AND INSTALLED AT SCHOOLS
- SMART PROJECTORS ORDERED AND TO BE INSTALLED WITHIN THE DIVISION
- NEW POWERSCHOOL SERVER PURCHASED, CONFIGURED AND DEPLOYED
- INSTALLED ADDITIONAL WIRELESS ACCESS POINT AT DIVISION OFFICE TO IMPROVE WIRELESS CONDUCTIVITY
- YEARLY PURGING OF STUDENT DATA COMPLETED
- NEW DIVISIONAL KINDERGARTEN REPORT CARD CREATED
- NEW ACTIVE DIRECTORY ACCOUNTS CREATED
- OUTLOOK
 - CREATED DIVISIONAL DISTRIBUTION LISTS AND SHARED CALENDARS FOR ALL SCHOOLS
 - FINALIZING THE CREATION AND DEPLOYMENT USE OF PUBLIC FOLDERS
 - IN THE PROCESS OF TRAINING USERS

3. POWERSCHOOL:

- NEW SCHOOL YEAR CONFIGURED
- TRAINING SESSIONS ONGOING
 - NEW STAFF
 - ALL SCHOOLS/TEACHERS AS PER LATEST UPGRADES/CHANGES
 - UPCOMING SECRETARY TRAINING SCHEDULED FOR OCT 3RD ON POWERSCHOOL AND EIS. (EDUCATION INFORMATION SYSTEM)

4. FIBRE UPDATE:

- CONDUIT INSTALLATION
 - COMPLETED WITH THE EXCEPTION OF A SECTION AT STONY MTN AND THE RING WITHIN STONEWALL.
 - ALL OTHER CONDUIT INSTALLATIONS HAVE BEEN COMPLETED
 - STARTING TO LAY THE 24 STRAND FIBRE
 - TEULON / BALMORAL
 - WOODLANDS / WARREN
 - ARGYLE / ROSSER
 - SOME OF THE 48 AND 96 24 STRAND FIBRE HAS ARRIVED FROM THE SUPPLIER

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5. PLANNING FOR THE FUTURE NEXT STEPS:

- CONSOLIDATION OF SERVERS
 - A NUMBER OF SCHOOL BASED SERVERS ARE LIVING ON BORROWED TIME. ONCE THE FIBRE BUILD IS COMPLETE, WE NEED TO CONSOLIDATE THESE SERVERS.
 - THIS WILL BE PLANNED IN TWO PHASES BEGINNING WITH THE SMALLER SCHOOLS FIRST
 - LARGER SCHOOLS WILL BE DONE DURING SUMMER BREAK
 - SERVERS WILL NEED TO BE PURCHASED

6. SHAREPOINT:

- CREATING AN ENVIRONMENT IN WHICH STAFF AND STUDENTS HAVE A SAFE PLACE TO COLLABORATE AND HOUSE FILES
- SERVERS WILL BE PURCHASED FROM SHARE POINT AND SQL
- STAFF WILL BE ASSIGNED FOR TRAINING, SETUP, AND DEPLOYMENT

7. TRUSTEE LAPTOPS:

- TRUSTEE LAPTOPS ARE UP FOR RENEWAL
- THERE WILL BE FURTHER DISCUSSION AT THE BOARD LEVEL TO DECIDE ON THE FORMAT

MEETING ADJOURNED AT 6:37 PM.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER