

INTERLAKE SCHOOL DIVISION

MINUTES OF THE TECHNOLOGY COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY, JANUARY 16TH, 2017, AT THE INTERLAKE SCHOOL DIVISION OFFICE STONEWALL, MANITOBA.

COMMITTEE MEMBERS PRESENT:

DARCY LOEHMER (COMMITTEE CHAIR), SHARON BAKER, SANDRA WIEBE, DAVE HARCUS

ADMINISTRATION PRESENT:

CHRISTINE PENNER, SUPERINTENDENT
MARGARET WARD, ASSISTANT SUPERINTENDENT
JIM SAJ, PROGRAM SUPPORT TECHNOLOGY
ROBERT HUME, IT MANAGER

THE MEETING WAS CALLED TO ORDER AT 7:09 PM.

AGENDA ITEMS

1. APPROVE AGENDA:

- DISCUSSED AND APPROVED

2. FIBRE UPDATE:

- FIBRE CONNECTION AT TEULON IS COMPLETED WITH THE EXCEPTION OF THE PHYSICAL SPLICING OF THE CABLES
- MANITOBA HYDRO TELECOM SPLICERS WILL COMPLETE THE CONNECTION AT THE END OF THE MONTH.
- UPON CONNECTION IN TEULON, THE CURRENT WIRELESS CONNECTION TO STONY MOUNTAIN SCHOOL WILL REMAIN IN PLACE AS A BACKUP UNTIL THE CONNECTION AT ROSSER HAS BEEN COMPLETED.
- AVAILABLE CONNECTION - 300MBPS WIRELESS LINK FROM MANITOBA HYDRO TELECOM TO STONY MOUNTAIN SCHOOL.
- AVERAGE DAILY USAGE (SINCE SEPTEMBER 1, 2016) IS APPROXIMATELY 120 MBPS.

3. STAFF TRAINING:

- TECHNICIAN MICHAEL TERVOOT ATTENDED A ONE-DAY SEMINAR ON WINDOWS 10 DEPLOYMENT AND WINDOWS LICENSING HOSTED BY MERLIN. HE WILL BE ATTENDING A THREE DAY SYSTEM CENTER CONFIGURATION MANAGER CONFERENCE IN MAY, 2017.
- NETWORK ADMINISTRATOR JESSE KRAHN ATTENDED COURSE ON WINDOWS 2016 SERVER. HOSTED BY MERLIN, PRESENTED BY BROADVIEW NETWORKS.
- ROB HUME COMPLETED A RED RIVER COMMUNITY COLLEGE COURSE ON TECHNICAL COMMUNICATIONS. ROB WILL ATTEND POWERSCHOOL UNIVERSITY AT THE END OF FEBRUARY.

4. DATA SYSTEMS TECHNICIAN VACANCY:

- APPLICATION DEADLINE - JANUARY 18TH, 2017.
- TENTATIVE START DATE FEBRUARY 6TH, 2017.
- CANDIDATE TO ATTEND POWERSCHOOL UNIVERSITY.

5. UPCOMING BUDGET CONSIDERATION:

- INCREASE IN TECHNOLOGY BUDGET TO COVER THE COST OF LEASING 240 TEACHER LAPTOPS AND BACKPACKS.
 - CONSIDERATION OF TWO OPTIONS, LEASING THE 240 TEACHER LAPTOPS VS PURCHASING 240 TEACHER LAPTOPS
 - ADVANTAGES TO LEASING HARDWARE:
 - PRECLUDES A LARGE ONE-TIME PAYMENT.
 - INCLUDES THE OPTION OF PURCHASING THE LAPTOPS AT A PRICE OF \$1.00 EACH AT THE END OF THE LEASE TERM.
 - WARRANTED FOR THE ENTIRE 4-YEAR LEASE TERM.
 - CURRENTLY WE HAVE A 3-YEAR WARRANTY ON TEACHER LAPTOPS.
 - ADDING A 4TH YEAR TO THE WARRANTY INCREASES THE PRICE BY APPROXIMATELY \$150 EACH.

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5. UPCOMING BUDGET CONSIDERATION CONTINUED:

- MAJORITY OF LEASING COSTS CAN BE INCORPORATED INTO THE CURRENT TECHNOLOGY BUDGET.
 - ADVANTAGES TO PURCHASING HARDWARE OUTRIGHT:
 - REQUIRES ONLY A ONE-TIME PAYMENT.
 - PRECLUDES LEASING INTEREST COST (6.46% ON 4-YEAR TERM).
- POWERSCHOOL CUSTOMIZATION COSTS WILL NEED TO BE ADDED TO A BUDGET LINE UNTIL WE HAVE A DATA SYSTEMS TECHNICIAN TRAINED TO ACCOMMODATE DIVISION CUSTOMIZATION REQUIREMENTS.
- HOSTED SHAREPOINT APPLICATION TO BE CONSIDERED
 - CUSTOMIZED DIVISIONAL/SCHOOL WEBPAGES
 - CUSTOMIZED INTRANET APPLICATIONS

6. OFFICE 365 TRAINING:

- JIM SAJ HAS BEEN WORKING WITH DIVISION STAFF TRAINING/SUPPORTING IMPLEMENTATION OF OFFICE 365
 - ONENOTE TRAINING
 - CLASS NOTEBOOK TRAINING

MEETING ADJOURNED AT 8:03 PM.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER