

INTERLAKE SCHOOL DIVISION

MINUTES OF THE TECHNOLOGY COMMITTEE MEETING OF THE BOARD OF TRUSTEES OF THE INTERLAKE SCHOOL DIVISION HELD ON MONDAY SEPTEMBER 19TH, 2016 AT TRANSPORTATION MAINTENANCE TECHNOLOGY OFFICE, STONEWALL, MANITOBA.

COMMITTEE MEMBERS PRESENT:

DARCY LOEHMER (COMMITTEE CHAIR), SHARON BAKER, SANDRA WIEBE

ADMINISTRATION PRESENT:

CHRISTINE PENNER: SUPERINTENDENT

MARGARET WARD: ASSISTANT SUPERINTENDENT

JIM SAJ: PROGRAM SUPPORT TECHNOLOGY

ROBERT HUME: IT MANAGER

THE MEETING WAS CALLED TO ORDER AT 6:00 PM.

AGENDA ITEMS

1. APPROVE AGENDA:

- DISCUSSED AND APPROVED

2. SUMMER PROJECT UPDATE:

- ORDERED ALL REQUIRED HARDWARE FOR ELIGIBLE DIVISIONAL HARDWARE AND COLONY SCHOOLS
- TEACHER LAPTOPS ARE OUT OF WARRANTY AS OF AUGUST 2016
- REIMAGED ALL ISD COMPUTERS TO WINDOWS 10 AND OFFICE 2016
- UPGRADED EXCHANGE SERVER TO MOST RECENT CUMULATIVE UPDATE (CU13)
- SETUP CAMERAS IN LAB 105 AT TCI
- INSTALLED NETWORK LINES TO NEW PHOTOCOPY ROOM AT WARREN COLLEGIATE INSTITUTE
- CONTRACTED ACME TECHNICAL SERVICES TO COMPLETE THE FIRST ANNUAL AUDIT OF ALL 50 FIBER CABLE HAND HOLES IN DIVISION
 - ALL REPAIRS WERE COMPLETED BY ACME
 - COST OF AUDIT AND REPAIRS \$7900 OF WHICH \$60.00 FOR PARTS
- COMPLETED CONNECTION TO MHT FIBER NETWORK (AUGUST 15)
 - CONNECTED VIA RADIO LINK FROM MHT ROCKWOOD TOWER TO STONY MOUNTAIN SCHOOL
 - CURRENT RADIO LINK IS CAPABLE OF 300MBPS
 - USAGE SINCE SEPTEMBER 8TH (SCHOOL STARTUP) HAS BEEN APPROX. 160 MBPS WHEN LOGGING ON FIRST THING IN THE MORNING, USAGE DURING SCHOOL DAY HAS BEEN APPROX. 100 MBPS
 - TEULON FIBRE CONNECTION ESTIMATED TO BE IN SERVICE MID-OCTOBER (MHT ESTIMATE)
 - ROSSER FIBRE CONNECTION ESTIMATED TO BE IN SERVICE MID-NOVEMBER (MHT ESTIMATE)
- COMPLETED ALL REQUIRED FIBER LOCATE REQUESTS
 - 21 REQUIRED LOCATES FROM MAY TO SEPTEMBER
 - 193 NOTIFICATIONS FROM CALL BEFORE YOU DIG FROM MAY TO SEPTEMBER
- CUTOVER TO NEW PALO ALTO WEB FILTER LOCATED AT MERLIN
 - ALLOWS FOR HTTPS SITE BLOCKING, WHICH WAS NOT AVAILABLE WITH PREVIOUS SYSTEM

3. WEBSITE REDESIGN UPDATE:

- PLANNING MEETING/DISCUSSION WITH PR COMMITTEE TOOK PLACE
 - DESIGN OF NEW ISD SITE DISCUSSED
 - SITE UNDER DEVELOPMENT – WEBMASTER PREDICTS DRAFT WILL BE READY BY THE END OF SEPT 2016

4. POWERSCHOOL UPDATE

- UPGRADES
 - SERVERS TO WINDOWS 2012
 - POWERSCHOOL 10
 - ALIO
- SCHOOL YEAR END AND SETUP NEW SCHOOL YEAR FOR LOCATIONS
- DEVELOPED IEP FORMS
- DEVELOPED SYSTEM TO STORE AND PRINT HISTORICAL TRANSCRIPTS FROM TREV LAC
- DEVELOPING KINDERGARTEN REPORT CARD
- TRAINING & SUPPORT NEW STAFF
- NEW GRADEBOOK – POWERTEACHER PRO

5. MICROSOFT O 365/ONENOTE TRAINING:

- SUMMER TRAINING
 - TRAINING WORKSHOP FOR NEW TEACHERS
- TRAINING WITHIN SCHOOLS
 - WORKING WITH SCHOOL ADMINISTRATORS – ONENOTE
 - WORKING WITH TEACHERS/STUDENTS TO DEPLOY USE OF ONENOTE AND OFFICE 365
 - 1. CLASSROOM NOTEBOOK
 - WORKING WITH NEW TEACHERS – FOLLOW UP TO SUMMER INSTITUTE

6. PENDING PROJECTS:

- SHAREPOINT SERVER
 - FOR USE OF CENTRALIZED LOCATION FOR SHARED DOCUMENTS
- WIRELESS NETWORK EVALUATION
 - DETERMINE THE EFFECT OF THE INCREASED USAGE ON THE WIRELESS NETWORK
 - ALL EARLY YEARS SCHOOLS (EXCEPT TEULON ELEMENTARY) GONE TO WIRELESS DEVICES
 - BYOD WILL ONLY INCREASE THE TRAFFIC
- SERVER ROLLOVER PLAN
 - REQUIRE A BUDGET LINE FOR SCHEDULED SERVER REPLACEMENTS
- TEACHER LAPTOP ROLLOVER
 - TEACHER LAPTOPS ARE TO BE REPLACED NEXT YEAR (4 YEAR ROLLOVER)

MEETING ADJOURNED AT 7:12 PM.

COMMITTEE CHAIRPERSON

SECRETARY-TREASURER